



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		MAHATMA GANDHI COLLEGE
Name of the head of the Institution		Dr. M S ANIL KUMAR
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		+914712541039
Mobile no.		9446414660
Registered Email		nssmgcollege@gmail.com
Alternate Email		anilkumar250365@gmail.com
Address		KESAVADASAPURAM, THIRUVANANTHAPURAM, PATTOM (P.O)
City/Town		Thiruvananthapuram
State/UT		Kerala
Pincode		695004

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Balamurali R.S.
Phone no/Alternate Phone no.	+914712541039
Mobile no.	9447902981
Registered Email	mgciqac@gmail.com
Alternate Email	baluin@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://mgcollegetvm.ac.in/iqac/aqar/
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://mgcollegetvm.ac.in/wp-content/uploads/2018/06/ACADEMICCALENDAR_2018-2019.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A	87.75	2004	03-May-2004	02-May-2009
2	A	3.16	2013	23-Mar-2013	22-Mar-2018
3	B+	2.73	2018	02-Nov-2018	01-Nov-2023

6. Date of Establishment of IQAC	14-Jul-2004
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7. Internal Quality Assurance System	
Quality initiatives by IQAC during the year for promoting quality culture	

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Induction Program for first year UG students	10-Jul-2018 1	650
Workshop on IT enabled Office Administration	18-Oct-2018 1	16
Inflibnet awareness for PG students and Research scholars	22-Feb-2019 1	84
Awareness program on UGC Regulation /PBAS and API for teaching staff	11-Jun-2019 1	80
Annual Research Conference	15-Mar-2019 2	260
Conduct of Merit Day for felicitating Achievers	20-Mar-2019 1	150
Workshop on PO, CO and PSO	16-Jan-2019 1	75
Workshop on student evaluation techniques	07-Feb-2019 1	66
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr, Adhira M Nayar, Zoology Department	Research Methodology Workshop Assistance for Women Faculty	Kerala State Council for Science, Technology and Environment	2019 2	40000
Dr. Rajendra Babu, Physics Department	Emeritus Scientist	Kerala State Council for Science, Technology and Environment	2018 1095	694000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional

Yes

website	
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
<ul style="list-style-type: none"> • Conducted Environmental Audit in College and programs to make college environmental friendly • Conduct of Annual research conference in association with Research Committee • Conduct the Merit Day function in association with PTA at the end of the academic year. • Memorandum of Understanding with various parties for cooperation under the initiative of IQAC • Conduct activities for promoting students' cultural abilities. 	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achievements/Outcomes
Each and every department should conduct at least one extension program in this period and submit the documents to IQAC immediately after the program. Submit the proposal for the programs well in advance to IQAC	Conducted by few departments
Submit the proposal for the programs well in advance to IQAC	Conducted
Green Audit	Conducted by Department of Botany and IQAC
Expansion of Organic farming.	Conducted near canteen premises
View File	
14. Whether AQAR was placed before statutory body ?	Yes
Name of Statutory Body	Meeting Date
College Council	23-Jan-2020
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	24-Oct-2018

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	26-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	All the departments and the administrative office are connected through LAN which enables centralised storage and efficient retrieval of data. The institution has a whole campus WiFi facility, public addressing system and a quality website to communicate to staff, students and public. Apart from this an LED panel in front of Principals office provide information on day to day activities, programs and other daily vital information.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution makes sure that the academic and curricular programmes are strictly according to the University guidelines. Faculty members prepare teaching plans in accordance with the academic calendar before the beginning of every semester. Based on the academic calendar, the courses are completed on time. Various teachers of the college are active members of various bodies for planning and effective implementation of the curriculum. Apart from the academic calendar provided by the University, the college follows its own academic calendar for the schedule of class tests and internals. The college follows the Continuous Comprehensive Evaluation pattern which consists of two parts: In-semester evaluation and End-semester evaluation. The In-semester evaluation includes an In-semester examination, assignments, and research projects. PTS meetings are held regularly after internals with a view to redressing grievances and ensuring the involvement of parents in the learning process. Almost all the Science disciplines and the Humanities follow ICT-enabled teaching methods. Moodle based Learning Management System (LMS) helps in the dissemination of course content by means of a mobile app through which assignments, seminars, etc. are dispatched to students. Video-conferencing has also been incorporated to provide online assistance to students. Brainstorming sessions and academic games like Spell Bee, Quiz, Treasure Hunt, etc. also help to create a vibrant classroom atmosphere. The Institution has taken initiatives to start Value-added courses with transferable skills in order to provide guidance to students to build a sound career and to enrich the curriculum. These Value-added courses are the result of a sharp awareness of national as

well as global needs. The college also organizes department-wise workshops, seminars, conferences and expert lectures to increase the academic potential of students. The following is a list of the various teaching methods used in the college: 1. Collaborative learning process has been adopted by many departments, whereby teachers and students identify some emerging areas and form a group and contribute diverse perspectives to the discussion. 2. Advanced learning programmes like Walk with the Scholar (WWS) provide impetus to students to plumb the depths of their imagination and go beyond the syllabus. 3. Remedial teaching is an initiative to address the weak points of below-average students and strengthen their learning skills. 4. Cognitive teaching methods like peer teaching, discussion, questioning method and field trips are also implemented. 5. Programmes like Scholar Support Programme (SSP) give weak students additional support related to difficult topics in the curriculum as well as to mould the overall personality and perception of the students. The college also employs a feedback mechanism centred on different stakeholders. It reflects the level of satisfaction of students regarding the innovative teaching practices. The college management always respects the academic freedom of the faculty and encourages innovations in teaching and research.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Psychology	02/12/2019
BSc	Psychology	01/07/2019
BA	History	01/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Physics	02/07/2018
BA	History	02/07/2018
BA	Sociology	02/07/2018
BCom	Finance	02/07/2018
MSc	Physics	02/07/2018
BSc	Chemistry	02/07/2018
BSc	Botany	02/07/2018
BSc	Zoology	02/07/2018
BSc	Mathematics	02/07/2018
BSc	Psychology	02/07/2018
BA	English	02/07/2018
BA	Hindi	02/07/2018

BA	Malayalam	02/07/2018
BA	Economics	02/07/2018
MSc	Chemistry	02/07/2018
MSc	Botany	02/07/2018
MSc	Zoology	02/07/2018
MSc	Mathematics	02/07/2018
MA	English	02/07/2018
MA	Hindi	02/07/2018
MA	Malayalam	02/07/2018
MA	Economics	02/07/2018
MCom	Commerce	02/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Plant Tissue Culture	01/08/2018	13
Mushroom Cultivation	01/11/2018	13
Windows Operating System	16/08/2018	72
Basic Skills in Communication	22/08/2018	30
Instrumentation, Principle and working of HPLC	02/07/2018	13
Screenplay writing- Text and Practice	01/08/2018	15
Repair and Maintenance of Basic Laboratory Equipment	10/06/2019	20
Yoga and Stress Management	01/11/2018	35
Ornamental Fish Culture and Management	16/07/2018	28
Water Quality and Pollution Management	20/09/2018	28
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Action Taken Report on Feedback Analysis 2018-2019 • In response to the students concern about the lack of sufficient time for completing the portions in the syllabus mainly due to unavailability of teachers as a result of University examinations and valuation camps, it was decided in the college council to take compensatory classes by arranging special classes on Saturdays and during zero hours, if necessary. The authorities also reinstated that valuations and university examinations are not under the control of the institution and it is an unavoidable process. • The institution has agreed to start new value added courses to create interest in students to pursue higher studies. • For providing students ample opportunities to improve their skills and to provide the hands on experiences, it was decided to have linkages and MoUs with reputed institutions. • It was decided that every department can carry out an assessment pattern of their own, fitting their curriculum, different from that prescribed by the university. This decision was taken in response to students raising a grievance that the current assessment pattern is not satisfactory to measure a student's overall knowledge in a subject. Detailed feedback report is available in college website, www.mgcollegetvm.ac.in

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1861	363	8	0	95

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
112	112	15	20	9	25
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution takes special care in addressing to the varied needs of students from various strata of society. For this, an effective tutorial system functions in the institution. It is ensured that a good mentor mentee ratio is maintained in all classes (1:30). The potentials of the students are understood at the time of admissions during one to one interaction with the parents and student by the tutor. Advanced learners and slow learners are identified and are taken special care of to enhance their abilities. Slow learners and students who need extra support are identified by the corresponding tutor and teachers handling the classes and are offered remedial classes after the regular working hours. Scholar Support Programme of Higher Education Department, Government of Kerala also supports students from disadvantaged sections. Peer learning groups and group activities are organized to enhance their confidence. They are motivated to actively participate in alternate methods of learning like co-curricular and extracurricular activities that would further augment their learning skills. Advanced learners are given special assignments and projects, and are prescribed additional text books and online study materials. Programmes like Walk With a Scholar (WWS) is a privilege for advanced learners as it nurtures their potential by providing them theoretical/practical knowledge beyond the curriculum. They are made team leaders of group assignments/projects and peer teaching groups and are given chance to participate in interdepartmental and inter collegiate competitions. Visit to prestigious institutions VSSC, NCESS, NIIST, CDS etc give them exposure and encourage them to pursue higher studies. They are encouraged to attend summer schools and Government run programmes like ASAP. The institution has successfully introduced orientation programme for civil service aspirants. Advanced learners at PG level are provided ample opportunities to augment their research acumen. They are also given GATE, NET/JRF coaching and mock tests. They are motivated to attend and present papers in seminars and workshops. They are also trained to use INFLIBNET facilities. Eight department of our institution are research centres of University of Kerala. Platform for regular interaction with research scholars is an additional boon for our students so that they get to know about their work and research experience, which is sure to motivate our students to higher studies and then to research. Interaction with eminent academicians and civil service officers are done to instill a sense of motivation and inspiration among students. Presentation by students and faculty on the life and work of Nobel Laureates is also a feature of our institution. Internship is offered by department of Commerce, Psychology and Sociology. These make the students more self reliant. NSS and NCC wings of the institution and various clubs take special interest in organizing various training programs for our students so that they learn to defend themselves in times of an emergency.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2224	103	1 : 22

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
108	103	5	1	82

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
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No Data Entered/Not Applicable !!!

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows the norms and policies of continuous evaluation as prescribed by the CBCSS Regulation of the University. The college strictly adheres to the philosophy of continuous evaluation and provides further betterment chances to students even while conducting a minimum of two internals and one end semester examination. Formal method of internal evaluation is as per the University norms. In addition to marks for written exams (50 weightage), internal evaluation assessment mode includes marks for attendance and assignments (25 weightage for each) for UG programmes. For PG programme, 40 weightage is given to marks for written examination and 20 weightage each for attendance, assignment and seminars. Internal examination question papers are modeled on university question paper so as to make students familiar with the question paper pattern. Since the pre-determined parameters cannot determine the scholastic and co-scholastic potential of the students, the institution has taken special care to informally and continuously evaluate its students depending on their curricular and co-curricular and extracurricular activities. In this regard, mentors play a crucial role. Collaborative learning groups are formed in classes and they are given special activities which provide advanced learners to a platform to enhance their capabilities and slow learners to improve themselves. Tutors diary is a collective record of the performance of the student in each semester. Subject based quiz and open book exams and surprise tests are some of innovative initiatives to enable the students to face the contemporary challenges and to evaluate the student informally. Oral exams are also employed on specific instances.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

A full-fledged academic calendar helps to bring in to practice the vision and mission envisaged by the college. All activities of an academic year are planned in the beginning of each academic year and a academic calendar is discussed in a joint meeting of the group tutors and head of departments, and conveners of internal exam committee, CLMC, academic committee, Club activities, college council secretary and IQAC coordinator, presided by the Principal. Based on these discussions, departments and committes/clubs prepare a schedule of their activities which is then forwarded to the Academic Committee. The academic committee reviews the same and prepares the final draft of college academic calendar. Schedule of internal examinations, display of CE marks, submission of projects and assignments etc are formulated in tune with the University academic calendar. Dates for conducting different scholastic and co-scholastic activities are also included in the academic calendar. Tentative dates for Arts day, College day, Merit Day, Sports day, NSS/NCC and club activities etc are also mentioned. Academic calendar is circulated to the students so that they can prepare well in advance for their internal and University examinations. If classes are lost due to some unavoidable

circumstances, college academic committee regulates the work by scheduling extra classes with special time table on regular days, holidays and even during week days after the regular working hours. It is also ensured that all activities of the college are conducted systematically as per the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://mgcollegetvm.ac.in/wp-content/uploads/2018/02/Programe-Course-and-outcome.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://mgcollegetvm.ac.in/wp-content/uploads/2020/01/Student-Satisfaction-Survey-2018-19.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	Indian Council for Social Science Research	6	2.4
Students Research Projects (Other than compulsory by the University)	120	ASPIRE Fellowship	0.32	0.32
Major Projects	1095	KSCSTE	20.6	6.94
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Two day national seminar on Research methodology	PG Department of Zoology research centre	22/03/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
National Award of Excellence - Adarsh Vidhya saraswathi Rashtriya Puraskar	Dr.Kavitha V.T	Global Management Council, Ahmedabad	02/10/2018	Teacher
Literary	Dr.K.Jyothish kumar	Dr.N.A.Kareem Foundation	21/02/2019	Teacher
Editorial Board Member	Dr.Kavitha V.T	Glacier Journal of Scientific Research	02/10/2018	Teacher
Best Poster presentation award	Anju M S	National Seminar on Interdisciplinary Approaches in Materials and Biological Research	16/03/2018	Research Scholar
Distinguished Leader in Animal and Veterinary Sciences	Dr. Balamurali R S	Venus International Foundation, Chennai	05/01/2019	Teacher
Best Senior Faculty Award	Dr. Bijukumar B.S	D K International Research Foundation	14/11/2018	Senior Faculty
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Chemistry	2
Hindi	3
Malayalam	1
Physics	3

Zoology	3
Commerce	7

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Botany	17
Commerce	8
English	2
Hindi	3
Malayalam	3
Mathematics	1
Psychology	1
Zoology	2
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	17	121	18	3
Presented papers	22	75	5	0
Resource persons	2	16	9	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Development of Hindi Language	Konchiravilla School, Thiruva nanthapuram	Awareness of Hindi Language	7	10
Festival of Democracy	Legislative Assembly Kerala State	National Student's Parliament	1	10
Flood Relief	State govt- T hiruvananthapur am Municipal Corporation	Flood Relief	24	320
Solid waste management	Department of Chemistry	Solid waste management	2	14
School adoption programme	Department of Chemistry	School adoption programme	2	10
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
SEMINAR	75	KSCSTE	2
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab	Duration From	Duration To	Participant
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		with contact details			
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
26	40.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing
Others	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Grandha	Partially	latest	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text	65285	1010000	440	185913	65725	10285913

Books						
Journals	9	25600	51	360421	60	386021
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Syamlal G.S	Indian Economy-Full modules	Moodle	02/07/2018
Dr. Syamlal G.S	Kerala Economy-Full Modules	Moodle	08/08/2018
Dr. Syamlal G.S	Macro Economics-Full Modules	Moodle	08/08/2018
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	167	51	51	7	1	11	102	6	0
Added	0	0	0	0	0	3	0	0	0
Total	167	51	51	7	1	14	102	6	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

6 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Canon Video camera 700D, Edu-software	https://youtu.be/LeNHS1JtOxY
Canon Video camera 700D, Edu-software	https://youtu.be/6IH_2ozIhGU
Videos posted website	https://mgcollegetvm.ac.in/video-gallery-mgc/
Videos posted website	http://www.youtube.com/user/vinosreedher

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5	4.5	5	3.9

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The comprehensive infrastructure of the College is constituted by elementary features like buildings, classrooms and playgrounds, and advanced attributes like ICT-enabled classrooms and laboratory facilities. The Heads of the respective Departments superintend the research , PG and UG laboratories. Each of the curricular, co-curricular and extra-curricular facilities available in the Departments are maintained and managed in such a way that they are freely accessible to all the students, but strictly monitored by a member of the faculty, who is in charge of the particular class as their Group Tutor. The research-related facilities are made use of by the research scholars of the College on a time-sharing basis, under the supervision of the respective Research Guides, Heads of the Departments and the coordinator of the research committee. The major funds which aid in the enrichment and maintenance of infrastructural facilities are from the Management, the PTA, the government (PD, UGC, CPE, CSIR, FIST, etc.), Minor Research Projects and Major Research Projects. Our management, The Nair Service Society, a synonym for selfless service and social commitment was founded by the late Sri.Mannathu Padmanabhan on 31-10-1914. Having nurtured well the dream of liberation from poverty, misery and ignorance, and through persistence, tireless efforts, vision and farsightedness, the N.S.S opened an array of educational institutions, hospitals and other socially beneficial institutions all over the state. It runs more than a hundred schools, 15 arts and science colleges, 3 training colleges, 1 engineering college, 1 homeo medical college, several nursing colleges, 1 polytechnic college, T.T.C schools, working women hostels and technical institutions. The NSS is ever determined to comply with the founding noble ideals and high principles. The Nair Service Society (NSS) is a non-profitable organization which, among many other objectives, is obligated to impart equitable education as a means of socio-cultural emancipation, as a means of economic empowerment of the underprivileged masses and as a tool for the development of character, competence and commitment. The NSS maintains its own engineering wing. The College intimates to the NSS when the need for works towards the establishment, repair or development of the infrastructure arises, and in due course the engineering wing submits proposals and meets the College's requirement. The PTA continues to be the strong pillar and support for the smooth functioning of the college. In order to achieve the objectives set by the institution, PTA maintains strong working relationships among parents, teachers and other institutions, in support of students. The PTA ensures all kinds of support and assistance towards the development of the college after having a budgetary allocation of fund for various purposes. Each year a nominal amount is collected from the students getting admission to UG and PG courses at the time of admission made as PTA fund and it is earmarked for providing facilities to improve the physical condition of college and for the welfare of the students. PTA provide fund for day to day maintenance of the college including electricity, water and other service charges, appointing teaching and non teaching temporary

<http://mgcollegetvm.ac.in/igac/maintenance-policy/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil

Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	12

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying

No Data Entered/Not Applicable !!!

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Mahatma Gandhi College, a premier higher education institution owned by Nair Service Society, is an aided college affiliated to the University of Kerala. The admission procedure and other academic and administrative functioning of the college strictly follows the rules and regulations set up by the government and university. Students being active stakeholders in the realm of higher education is given active representation and role plays in the everyday activities of the college. A statutory representative body of students is constituted every year through election/nomination system on the basis of competency merit and attendance. Students elect two representatives from each class, out of which an executive committee is formed. This committee plan, coordinate and regulate various curricular, co-curricular and extracurricular activities of the college. Students representation in the academic bodies of the college include department associations, clubs, committees and other forums that regulate and coordinate various academic deliberations like expert lectures, seminars, department fests etc. Apart from having two general class representative from each class, the students of each class also elect students to regulate and administer various co-curricular and extracurricular activities. Department level programs are conducted under the leadership of class representatives of the UG and PG classes of the concerned department. General programs meant for the whole community of the college are organized together by the teacher coordinators and the elected student representatives of the college. Since the honorable high court of Kerala has issued orders regarding student political activity and interference within the campus, politically affiliated college union elections are not followed in the campus. The college has taken effective steps to overcome this by electing representatives not only to academic and other co-curricular bodies but also to various administrative bodies and committees. The Internal Committee, a mandatory committee proposed by the UGC has student representatives from UG, PG and research level. Students are also active members/coordinators of various committees like women's cell, equal opportunity cell. IQAC, NSS and NCC units of the college are yet another arena where student representation, interaction and commitment are manifested

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

2727

5.4.3 – Alumni contribution during the year (in Rupees) :

25000

5.4.4 – Meetings/activities organized by Alumni Association :

13 Department level alumni meetings conducted during the year

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has a robust decision making and procurement process in place. College receives funds from various agencies like UGC, State Government etc. The major decision making process is decentralized. College has formed decision making committees for this. We have college council, planning board, CPE Committee, IQAC, purchase committee, department level committees etc., mostly constituted by various department heads, teachers and shall be presided over by the Principal. These committees are responsible for overseeing and implementing various proposal invitations announced by the College with Potential for Excellence (CPE) under the University Grants Commission. Once the CPE calls for a proposal from eligible institutions, the draft is prepared as below:

1. Collecting the requirements from the departments.
2. Discussing the requirements in the Planning/CPE committee and college counsel to finalize the requirements.
3. CPE committee prepares the draft.
4. The application will be forwarded to UGC after getting the approval from College Counsel.
5. Once the sanction order had received, it was discussed by the college.
6. CPE counsel distributed the funds to various departments based on their proposals. The allocated fund had been utilized with the following statutory procedures. In the presence of management representative CPE and Planning Committee met and took decision to utilize the allocated fund feasibly in accordance to the proposal which we have already submitted. In this the Heads of Departments presented the requirements after having a department level meeting with the respective teachers. After detailed discussions and iterations a final shape of the utilization schedule was evolved. After ratifying the above schedule in the college council the decision will be handed over to the purchase committee and then convened meetings of their own and discuss the methods and modes of procuring the articles and the works to be completed according to the store purchase rule of the government. Fund utilization process is monitored by IQAC. The procurement was initiated through invitation of tenders which were notified in the leading news papers and college website. The purchasing committee accepted closed tenders received within a specific time period as advertised. The tenders with the most competent rates and superior in quality were considered for the final procurement of the item. The college officially communicated the approval of the tender to the submitter and they have to supply the items within the stipulated period whether it is from within the country or from outside. To import the items from outside the country needs license and duty exemption certificates from the University of Kerala, which was arranged by the purchase committee giving request to the Registrar. The purchase committee monitored this process throughout, to ensure that the tender agreements were complied with the delivery of items.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	<p>The college has formulated a research committee, comprising of three streams - Science, Language and Commerce to promote research among faculty and students. National, state and college level seminars and annual research conferences are conducted with the active participation of experts from different illustrious institutes for the effective exchange and updating of ideas. In order to encourage the budding talents, awards are given to the winners in each section. Seminars and lectures funded by government agencies are also organised on international days of importance.</p>
Examination and Evaluation	<p>In each semester the college conducts 2 sets of centralized internal examination, in addition to the class test papers. The mechanism is run by an examination committee under the leadership of an experienced senior faculty member nominated by the College Council. The function of the committee takes place in a systematic way. work schedule of invigilation duty circulates among the faculty members. Following assignments are specifically mentioned in it such as date, sessions, duration and hall number of examinations. Along with the schedule we also circulate the requirements of question papers. Required copies of question papers for all departments are taken from the computer center and it is distributed to all departments in a sealed cover. Valued answer scripts are given back to the students within the stipulated time. Score sheet with student's signature exhibits on the respective department notice board. The gained scores in exams along with attendance and assignments are consolidated and uploaded in the university website as the score of continuous evaluation by the respective tutors. The copy of the CE sheets given to the students for their verification and signature. Then it is under signed by the concerned faculty, Head of the</p>

Departments and Principal. After the final verification marks are uploaded at all levels as advised by the university before the stipulated time.

Curriculum Development

The institution works in an affiliated system in which the academic programmes and curricula are supervised by the University. Faculty members prepare teaching plans in accordance with the academic calendar before the beginning of every semester. Since the teaching plan is based on the academic calendar, the completion of courses can be ensured in time. Various teachers of the college are active members of various bodies for planning and effective implementation of the curriculum and engage actively in the planning process. Apart from the academic calendar provided by the university, the college follows its own academic calendar for the schedule of class tests and internals. The Value-added courses undertaken by various departments are the result of a sharp awareness of national as well as global needs.

Teaching and Learning

The college adopts a variety of experiential, participative, and problem solving methods for curriculum transaction. Group activities and projects like science and literature exhibitions, interdepartmental activities and lecture series by eminent personalites are offered to enhance cooperative learning experiences and acquire life skills. College has a well maintained "Star Forest" and a herbal garden which is a great pool of botanical as well as indigenous knowledge. Journal club was formed to develop research aptitude among UG students. 'Shyaam Vigyaan' is a unique platform for the students to sit in groups and discuss about their areas of interest and share their views on science, arts, literature, films etc.

Library, ICT and Physical Infrastructure / Instrumentation

Mahatma Gandhi College stretches over an area of forty eight acres with a built in area of more than one lakh fifty thousand square feet. The adjunct structures are fitness centre, cellar rooms, co-operative store, canteen, open-air auditorium, three security rooms etc. We have more than eighty two classrooms, twenty smart classrooms,

research rooms, department staff rooms, laboratories, general library, department libraries, computer labs, auditorium, seminar halls, Principal's office, administrative office, NCC, NSS and Yoga rooms, girls' rest room etc. The whole campus has high speed WiFi connectivity. The general library has 66,534 books of 50,000 titles, periodicals and journals in English and Malayalam with reprographic facilities. The library is fully-automated via Grandha software. There is an adjacent network resource centre and the computers are INFLIBNET-enabled. All the Departments have separate department libraries. Sports infrastructure facilities include a standard multipurpose stadium to house fields for football, cricket, handball and athletics. A state of the art gymnasium is also set at the pavilion structure.

Human Resource Management

Mahatma Gandhi College is an aided arts and science college owned by NSS Management affiliated to the University of Kerala. So the administrative matters have been decided by Government, University and Management together. The service matters related to appointments, promotions and transfers are generated by the Management and financial dealings are guided under the provisions of State Government/UGC regulations. The salary and other service related financial matters deals the state government by the UGC regulations. Required contingency staff will be appointed by Principal in consultation with Management and the salary will met from PTA funds.

Industry Interaction / Collaboration

Various collaborative research programmes have been initiated and some are premeditated. Off campus activities like distribution of meals to the poor, blood donation, visiting nearby old age homes like Anandasramam, Karunasai psycho-park etc. are taken up with great enthusiasm. Collaboration with nearby research institutes like ISRO, CMFRI, TBGRI, NCESS for student visits and industry familiarisation will be done regularly.

Admission of Students

During the online admission procedure as per the Government/University norms, the head of the department, along with

the tutor of the first year UG/PG class interacts with the students and their parents to identify the potential of the students. Based on this interaction, and on the marks of qualifying examination, advanced and slow learners are identified. Students are further identified accordingly based on their attentiveness in class, performance in different activities assigned to them, tutorial sessions and results of internal and end semester examinations. Institutional and department level orientation and induction programmes are organized after the completion of the admission procedure to help the students get a comprehensive idea about the curriculum and syllabus. Tutors diary, which is a periodic informal method of evaluating the holistic growth of the student, also provides a measure of identifying the learning capabilities of students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>We have administered a College Enterprise Resource Planning (ERP) for our college during 2018-19. This system is a comprehensive one with the following modules: Message Board, Course Management, Student, Employee, Fees and Finance, Report Centre, User Rights, Attendance, Time Table, Exam and Asset Management. The system is online operational and has the scope of being MIS. Training to staff will be given by IQAC. The link of the ERP is http://4mgc.schoolservesolutions.com/</p>
<p>Finance and Accounts</p>	<p>We have administered a College Enterprise Resource Planning (ERP) for our college during 2018-19. This system is a comprehensive one with the following modules: Message Board, Course Management, Student, Employee, Fees and Finance, Report Centre, User Rights, Attendance, Time Table, Exam and Asset Management. The system is online operational and has the scope of being MIS. Training to staff will be given by IQAC. The link of the ERP is http://4mgc.schoolservesolutions.com/</p>
<p>Administration</p>	<p>We have administered a College Enterprise Resource Planning (ERP) for our college during 2018-19. This system is a comprehensive one with the following modules: Message Board,</p>

	Course Management, Student, Employee, Fees and Finance, Report Centre, User Rights, Attendance, Time Table, Exam and Asset Management. The system is online operational and has the scope of being MIS. Training to staff will be given by IQAC. The link of the ERP is http://4mgc.schoolservesolutions.com/
Student Admission and Support	We have administered a College Enterprise Resource Planning (ERP) for our college during 2018-19. This system is a comprehensive one with the following modules: Message Board, Course Management, Student, Employee, Fees and Finance, Report Centre, User Rights, Attendance, Time Table, Exam and Asset Management. The system is online operational and has the scope of being MIS. Training to staff will be given by IQAC. The link of the ERP is http://4mgc.schoolservesolutions.com/
Examination	We have administered a College Enterprise Resource Planning (ERP) for our college during 2018-19. This system is a comprehensive one with the following modules: Message Board, Course Management, Student, Employee, Fees and Finance, Report Centre, User Rights, Attendance, Time Table, Exam and Asset Management. The system is online operational and has the scope of being MIS. Training to staff will be given by IQAC. The link of the ERP is http://4mgc.schoolservesolutions.com/

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019		Nil			80	0

	Awareness program on UGC regulation 2018/PBAS and API		11/06/2019	11/06/2019		
2019	Workshop on PO, CO and PSO	Nil	16/01/2019	16/01/2019	75	0
2019	Workshop on Student Evaluation Techniques	Nil	07/02/2019	07/02/2019	66	0
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
3	2	5

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Management and college have an institutional mechanism to monitor academic, financial and other affairs in terms of academic, administrative and financial auditing. The utilization of various funds is done through various statutory and other bodies present in the college to have a fair and transparent system. There is an efficient institutional mechanism for internal and external auditing at the Mahatma Gandhi College. Internal audit: Financial resources of the institution are managed by various committees. Each and every fund expenditure is audited by qualified auditors and report will be submitted to the concerned authority. Every fund transaction and utilisation are done in an efficient and transparent manner according to the audit reports till date. PTA audit conducted by a qualified reputed chartered accountant will be placed before PTA general body every year and get ratified. Besides this, management with its own mechanism will do auditing during frequent intervals. External Audit: External audit is done by the office of Collegiate Education Deputy Director, Office of the Accountant General and Government Local Fund audit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Cooperative Society, Faculty members, Management, Former Staff members	3200000	Maintenance and Infrastructure procurement
No file uploaded.		

6.4.3 – Total corpus fund generated

6800000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Nair Service Society	Yes	IQAC
Administrative	Yes	Nair Service Society	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Maintenance and Procurement of Infrastructure facilities 2. Recruiting adhoc teaching and non-teaching staff and their salary expenditure 3. Funding for IQAC initiated Merit day for Recognizing meritorious/achievers among students and staff

6.5.3 – Development programmes for support staff (at least three)

1. College Co-operative Society provides Loan facility/Savings/Welfare schemes, Gives Goods on credit and conducts Exhibition and Sales. 2. Rest Room for Staff 3. Fitness center facility/ Yoga center 4. Awareness program in Service Rules

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Research Block using RUSA Funds- Proposal submitted 2. Promotion of Interdisciplinary Research 3. Conduct more Career Development Programs 4. Training programs for women self defense / installation of surveillance camera in campus 5. Automation of Library and Office 6. Steps for registering College Alumni 7. Wi Fi facility to be extended to all students
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Sthree Suraksha	18/12/2018	18/12/2018	115	10
Nirbhaya-Kerala Police Team	29/01/2019	29/01/2019	110	30
Stress Management	12/02/2019	12/02/2019	75	25
Demo workshop for Self Defense- Kerala Police	14/02/2019	14/02/2019	110	15
Cancer Awareness Program	06/03/2019	06/03/2019	100	0
Cycle Race-Awareness to promote better health practices	07/03/2019	07/03/2019	50	10
Balance for Better-International Womens Day Program	08/03/2019	08/03/2019	150	50

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The institution strictly abides green protocol. All programs conducted in college is in accordance with green protocol and in accordance with a view to create environmental consciousness in students and staff. The institution observed World Environment Day, World Ozone Day, World Mental Health Day, World Aids Day, National Science Day and Women's Day through awareness programmes. Department of Botany and Zoology has arranged field trips to botanical parks, wild life sanctuaries and different types of ecosystems as part of environmental awareness programmes to students. As a part of green initiative, solar lights, biogas and rain harvesting facilities were installed in campus. All bulbs used for lighting changed to LED. A small percentage of power is generated through solar panels. A herbal garden was set up. NSS organized a plastic free campus campaign and a program on Sustainable Development and Ecological Footprint. The campus is marked as a plastic free zone, where the students are strictly asked to bring their lunch in steel Tiffin boxes. The co-operative store in the college has got light refreshment for teachers and students, maintaining the policy of the institution by prohibiting disposable glasses, plastics and snacks and chocolates in plastic covers. The waste in the campus is collected separately as solid waste and e-waste. For the solid waste management, we have two bio-gas plants- one for the Chemistry Department and the other for the Canteen. We also have an insinator facility near to the

girl's toilets, to maintain hygiene for female students.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5
Braille Software/facilities	Yes	140
Physical facilities	Yes	5
Rest Rooms	Yes	5
Special skill development for differently abled students	Yes	5
Any other similar facility	Yes	25

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	2	2	20/11/2018	1	Swatch hi Sewa	Cleaning of surroundings	160
2018	1	1	03/07/2018	1	Blood Donation Camp	Blood Donation to near by Government Hospital	50
2019	1	1	14/01/2019	3	Sastrajalakom	Instill Scientific temper to students of class IX	75

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Hand Book 2018	22/08/2018	Published handbook distributed to various stakeholders which depicts values and ethics. There mechanism of various committees in college ensure the

practice of implementing this by reporting to college council and IQAC

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Anti Ragging Campaign	17/07/2018	17/07/2018	1100
Ramayanolsavam	16/08/2018	23/08/2018	75
Teachers Day Celebration	06/09/2018	06/09/2018	120
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plastic free campus and Strict adherence of Green Protocol 2. Awareness programs and celebration of International and National days of environmental importance 3. Installation of Solar lights, Biogas and rainwater harvesting and tree plantation 4. Herbal gargen and Star garden 5. Conduct of Environmental Audit

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice :1 Walk the Talk:- Connecting critical pedagogy and practice in education starts with teaching for diversity and social justice Our institution conducted wider and original talks of scholars and masters from various fields to cater student's needs from every group and stratum of society. The broader view of the above said is to build a vibrant and supportive community by markedly expanding opportunities to connect and explore ideas for the benefit of the nation and its people. This interactive platform provided excellent opportunities that are responsive to the needs of the community and help students meet economic, social, creative and environmental challenges to become active participants in shaping the world of the future. This will ensure the opening up of frontiers of higher order thinking and problem solving to instill and ignite creative sparks that lie in dormant persons apprehended in the academic scenario and also to imbibe social sensibility and social responsibility from forerunners of multi disciplines. This platform fosters cooperation between thoughts and actions by learning through the exchange of ideas, expertise and best practices. As a standard practice we challenge our assumptions, question what we know and seek new understanding rather from rigidly defending what we have developed in the past. In this process of enquiry, we relied on critical thinking, inclusiveness, tolerance and respect to create new knowledge and reframe old tenets to the emerging world. **Best Practice:2 Catch them Young: Alter Trails of Knowledge and Learning** Higher Education as an open space of knowledge production, circulation, practice and critique should adhere to varied methods, esp. co-curricular activities, to implement the core values and philosophy of education, life and living along with theoretical manifestations of pure academics. The contemporary classrooms as performance sites of prescribed syllabus and patterns of evaluation quite often miss out the possibilities of developing the divergent natural capabilities of the student community. Co-curricular activities provide ample chances for the students not only to realize their inborn talents and attitudes but also equip them socially and politically to engage with the contemporary world. Literary, theoretical, artistic and pedagogical activities help them to put in practice their theoretical academics. It also makes them aware of the contemporary world practices of knowledge The possibilities of choice put

forward by the Choice Based Credit Semester System (CBCSS) has self-incurred limitations on the question of choice in relation to various issues. The Open Course stream is based on conditional limits for individual students. The tight schedule of the semester, the uneven result announcements and other everyday hazels of the course subdue the innate fire of independence, creativity and critique within the thought process of the students. Within such a challenging milieu, the institute deliberately creates such alternate spaces of learning through tactful use of time and possibilities. It helps students to move beyond the outlines of prescribed syllabus to read and critique the world around, thus equipping them to be a part of the civil society.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://mgcollegetvm.ac.in/bestpractices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Facilitating Research:- Inculcating research among students and faculties is considered as an effective tool for knowledge dissemination and efficient learning. By creating a research culture among students and faculties, the institution envisages the duty of inspiring people to relate and discuss various issues, which were not even realised as a matter needed. With this in view, the institution conducts a research forum team which decides, evaluates and constantly monitors the UG and PG pre -project submission, seminars, audiovisual presentations and interdisciplinary approach, specifically focussed classes on recent theories, research methodology and statistical techniques to help them to see beyond curricular design. The faculties take special initiatives to bring to the notice of the students, various students oriented National and International Seminars, Workshops and Conferences, which give them ample exposure towards research outlook. Various initiatives from the part of the scholar, that exhibit their research aptitude is mooted. Research and Development that helps in bridging the gap between scientific research and society that would lead to long term as well as short term need to cater sustainable development of the Indian society as a whole and to fill the gap of local needs best to the benefits of the downtrodden. Research expertise is put into practice by organising programmes to the public like "say no to tobacco drugs and alcohol". This is a programme conducting awareness for the local population by going to school and other educational institutions in and around the city.

Provide the weblink of the institution

<https://mgcollegetvm.ac.in/mission-vision/>

8.Future Plans of Actions for Next Academic Year

- Publish student's magazine.
- Promote student initiated curricular and co-curricular activities. and more participation in university, state and national level competitions.
- Conduct environmental audit as a regular practice and implementation of green protocol.
- Annual Research conference will be conducted elaborately by including National and international programs.
- Give training programme on MIS implementation to the office staff for office procedures and automation.
- Redefining and formulating a new Research Policy in accordance with the new UGC and University regulations
- Increase the number of Smart Class rooms.
- Explore the possibility of Centralised instrumentation Facility.
- Empowering students by conducting more number of quality programs in career guidance, placements and soft skill development, curriculum enrichment and gender sensitisation.
- Conduct an orientation program to teaching staff on Outcome

based education.