



Mahatma Gandhi College, Thiruvananthapuram, Kerala Scholarship policy

I. What is the scholarship program for?

Mahatma Gandhi College, Thiruvananthapuram holds and manages specific funds that offer grants that provide funding for students. This fund is contributed by the College Co-operative Society and other retired hands of the College. Cooperative Society Scholarship is also known as Mannam Scholarship. Instruction can be obtained online or in person. These grants are covered by separate policies from this one.

II. Legal Obligation

To ensure the Scholarship, the following policies and procedures must be interpreted as they may be updated from time to time.

1. All members of the Scholarship Selection Committee are appointed by the College, and the donor's input and participation are limited to serving as a committee member.
2. The Scholarship Selection Committee is neither directly or indirectly under the direct or indirect control of the donor or anybody connected to the donor.
3. All grants are given out objectively and without bias according to a process that has been pre-approved by the scholarship committee members.

III. Role of a Scholarship Committee Member

1. The scholarship committee members are accountable for ensuring that each scholarship fund is used in accordance with its original objective as stewards of the funds and their purposes.
2. Each member of the Scholarship Selection Committee must analyze each applicant's eligibility without favoritism or conflicts of interest, and then nominate a winner based on the set selection standards for each scholarship.

IV. Composition of the Scholarship Committee and Scholarship Selection Committee

1. The Scholarship Committee is comprised of members appointed by the principal, Mahatma Gandhi College, Thiruvananthapuram who take a strong interest in giving students opportunities to attain their academic objectives.
2. The Scholarship Committee charter outlines in more detail committee member characteristics and responsibilities.

3. The Convener of the Scholarship Committee will be assisted by any additional members that are required, appointed by the Principal, Mahatma Gandhi College, Thiruvananthapuram, to provide the committee direction. The Leadership Team is made up of these volunteers.

4. Each scholarship application pool is examined by a particular Scholarship Selection Committee.

V. Conflict of Interest and Confidentiality

Before reviewing any scholarship applications, members of all scholarship selection committees are required to yearly sign a conflict of interest and confidentiality form. Members of the Scholarship Committee are required to complete this form, disclose any actual or prospective conflicts of interest, and adhere to the confidentiality and conflict of interest regulations.

VI. Scholarship Requirements

1. The fund's founding contributors decide the precise guidelines and eligibility requirements for each scholarship at the time the fund agreement is signed.

2. Based on these guidelines and standards, the Scholarship Committee and personnel carry out the scholarship selection procedure.

3. The selection of scholars must be unbiased and without bias.

4. Scholarship criteria may include, but are not limited to, the following: prior academic performance; performance of each applicant on tests meant to gauge their aptitude and ability for working in an educational setting; recommendations from instructors of such applicant and any others who have knowledge of the applicant's capabilities; extra biographical details about an applicant's career, academic and other relevant experiences, financial need; and conclusions which the Scholarship Selection Committee may draw as to the applicant's motivation, character, ability, or potential.

VII. Selection procedures for scholarships

Follow the details listed below to choose a student for the scholarships.

1. The college provides a form for students to use when applying for scholarships.

2. All rules must be followed, and applicants must submit a standard application. To be eligible for consideration for any scholarships, the College must receive the application and all other materials by the deadline.

3. The applications are examined and taken into account for the scholarships for which they are eligible.

4. The recommendation of the Scholarship Selection Committee is forwarded to the higher authority for approval.

5. The scholar is informed of the scholarship's amount after it has been approved.

VIII. Scholarship Refunds

When a scholar no longer fits the requirements for the scholarship, the College should be reimbursed. Refund policies will generally be governed by the following:

If a refund is given while the scholarship is still in effect, it could:

1. Be given to a new scholar if the refund is obtained prior to December 31 of the academic year and if the Scholarship Selection Committee has selected an alternate.
2. Refunds that are received after December 31 must be sent back to the fund. The reimbursement would be added back to the fund's corpus if no alternate is suggested or if it is found that there are no other qualified applicants who are eligible based on the pool of applications as it stands.
3. If a refund is requested for a previous academic year, the money will be added back to the fund's corpus.

IX. Scholarship Recordkeeping


In accordance with its rules on document preservation and privacy, the College will keep the following documents relating scholarship information:

1. All scholarship applications, both accepted and rejected, are available online.
2. Review by the committee and voting results for the scholarship pools
3. A list of every scholar and their individual scholarships
4. The Scholarship Committee's minutes
5. Conflict of Interest records

X. Publicity

The college's scholarship funds serve the college students. The College will encourage all possible recipients to apply by making its scholarship programme well known in its publications and online.




Principal
Mahatma Gandhi College
Thiruvananthapuram