YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution　　　　　　MAHATMA GANDHI COLLEGE,
　　　　　　　　　　　　　　　　　　　THIRUVANANTHAPURAM

- Name of the Head of the institution　　Prof.(Dr.) Balamurali R.S.

- Designation　　　　　　　　　　　　Principal in Charge

- Does the institution function from its own　Yes
  campus?

- Phone no./Alternate phone no.　　　　0471 2541039

- Mobile no　　　　　　　　　　　　9447902981

- Registered e-mail　　　　　　　　　nssmgcollege@gmail.com

- Alternate e-mail　　　　　　　　　principal@mgcollegetvm.ac.in

- Address　　　　　　　　　　　　　Mahatma Gandhi College,
　　　　　　　　　　　　　　　　　Kesavadasapuram, Pattom P O

- City/Town　　　　　　　　　　　　Thiruvananthapuram

- State/UT　　　　　　　　　　　　　Kerala

- Pin Code　　　　　　　　　　　　　695004

2.Institutional status

- Affiliated /Constituent　　　　　　　Affiliated

- Type of Institution　　　　　　　　Co-education

- Location　　　　　　　　　　　　　Urban

- Financial Status **Grants-in aid**

- Name of the Affiliating University **University of Kerala**

- Name of the IQAC Coordinator **Prof.(Dr.) Chitra V.S.**

- Phone No. **0471 2541039**

- Alternate phone No.

- Mobile **8547566788**

- IQAC e-mail address **mgciqac@gmail.com**

- Alternate Email address **vschitra11@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) https://mgcollegetvm.ac.in/public/category/118/1711952563_221.pdf

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://www.mgcollegetvm.ac.in/category/144/1729005795_221.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A**	**87. 75**	**2004**	**03/05/2004**	**02/05/2009**
Cycle 2	**A**	**3.16**	**2013**	**23/03/2013**	**02/03/2018**
Cycle 3	**B+**	**2.73**	**2018**	**02/05/2018**	**01/11/2023**
Cycle 4	**B++**	**2.97**	**2024**	**28/10/2024**	**29/10/2029**

6.Date of Establishment of IQAC **14/07/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Mahatma Gandhi College, Thiruvananthapuram	RUSA	Government of India and Government of Kerala	2023	16233937
Mahatma Gandhi College, Thiruvananthapuram	NSS	Government of India and Government of Kerala	2023	142000
Mahatma Gandhi College, Thiruvananthapuram	NCC	Government of India and Government of Kerala	2023	33579
Mahatma Gandhi College, Thiruvananthapuram	PTA	Government of India and Government of Kerala	2023	2446279
Mahatma Gandhi College, Thiruvananthapuram	Management	NSS Mnagement	2023	213246

8.Whether composition of IQAC as per latest NAAC guidelines   Yes

- Upload latest notification of formation of IQAC   [View File]

9.No. of IQAC meetings held during the year   4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report

No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• Develop a detailed academic calendar outlining all activities for the year. • Orientation week for FYUGP students. • Ensure all teaching staff maintain a daily work diary. • Conduct Certificate/Value Added Courses/ Short-term skill development courses. • Organize events addressing Gender, Environment and Sustainability, Human Values, and Professional Ethics.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Develop a detailed academic calendar outlining all activities for the year.	Clear structure and timeline for academic activities, ensuring systematic planning and smooth execution of all curricular, co-curricular, and extracurricular events.
Orientation Week for FYUGP Students	Enhanced student engagement and smoother transition for first-year undergraduate students into academic and campus life.
Conduct Certificate/Value Added Courses/Short-Term Skill Development Courses	Enhanced skill development and employability for students.
Organize Events Addressing Gender, Environment and Sustainability, Human Values, and Professional Ethics	Development of responsible and ethical citizens with a strong sense of sustainability and gender sensitivity
Encourage Maximum Student Participation in Project Work, Field Work, and Internships	Development of critical thinking, problem-solving skills, and professional exposure through hands-on learning.
Collect Feedback from Stakeholders and Publish an Action Taken Report	Continuous improvement of academic and administrative processes through stakeholder feedback.
Implement Strategies to Improve Student Academic Performance such as Remedial Classes, Peer Tutoring Sessions	Improved student engagement and academic confidence through peer support and remedial interventions.
Organize Seminars/Workshops/Awareness Campaigns on Research Methodology, IPR, Patents, and Copyrights	Increased awareness of research methodologies and intellectual property rights among students and faculty.
Foster an Entrepreneurial Mindset Among Students Through Entrepreneurial Culture Activities and Lectures by	Cultivation of an entrepreneurial mindset and the development of innovation and business acumen.

Successful Entrepreneurs	
Establish More Memoranda of Understanding (MOUs)/Collaborations with Local Industries/Industry and Academia	Increased exposure to industry trends and real-world challenges, benefiting students' career development.
Organize Soft Skills Development Through Interactive Sessions and Training Sessions	Improved communication, leadership, and interpersonal skills of students
Engage Students in Community Service Activities by NCC/NSS/Other Related Clubs	Increased student involvement in social and community development, fostering a sense of responsibility and civic engagement through programmes on Constitutional literacy by Electoral Literacy Club
Yoga and Physical Training to Promote Mental and Physical Fitness	Stress reduction, increased focus, and enhanced overall fitness, contributing to academic and personal success.
Seminars/talks on Environmental Sustainability,Sustainable development	Foster awareness, skills, and action on sustainability, empowering participants to embrace sustainable practices in all aspects of life.

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
college council	21/01/2025

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the Head of the institution	**Prof.(Dr.) Balamurali R.S.**
• Designation	**Principal in Charge**
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college council	21/01/2025

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022- 2023	20/03/2024

15.Multidisciplinary / interdisciplinary

With the implementation of the National Education Policy (NEP) through the Four-Year Undergraduate Programme (FYUGP) at the University of Kerala, the institution aims to provide a broader and more flexible academic framework. Students can explore diverse pathways across disciplines, moving beyond traditional interdisciplinary and multidisciplinary options. This integrated approach enables students to address complex issues from multiple perspectives. While following the University's prescribed curriculum, the college enhances learning through interdisciplinary and multidisciplinary initiatives, such as Add-On course development, diverse programs, and student research projects. A variety of certificate and Add-On courses allow students to align their education with personal interests and career goals. The curriculum emphasizes critical areas like environmental education, value-based education, human rights awareness, women's empowerment, and drug abuse awareness, as per University guidelines. Students engage in social extension activities from their second year and participate in clubs comprising faculty and peers from various disciplines. In the fifth semester, students can select from 15 Open Courses across departments, expanding their academic horizons. By promoting multidisciplinary research on socially relevant topics, the college fosters collaboration and prepares students for the interconnected, dynamic world they will navigate post-graduation.

16. Academic bank of credits (ABC):

The University of Kerala has initiated measures for the implementation of a credit transfer system, and while it is fully operational at the university level, it is still in its early stages of being filtered down to colleges. As an affiliated college, we are closely aligned with the university's curriculum and adhere strictly to its prescribed programs. Currently, the credit transfer option is not available for our programs. However, once the university formally introduces this option, our institution is fully prepared to implement the procedures for our students, ensuring they can benefit from this flexibility. In line with the evolving educational landscape, the institution has encouraged both teachers and students to engage with online learning platforms such as SWAYAM and MOOC courses, to earn credits through various learning pathways. The institution actively supports and promote these platforms for online courses and pedagogical tools, as a valuable opportunity for enriching the learning experience and expanding academic horizons beyond the traditional classroom setting. Furthermore, institution is involved in its preparedness to introduce programs offering

multiple entry and exit options, in accordance with the guidelines set by the Government of Kerala (exploring initiatives like K-REAP) the UGC, and the University of Kerala.

17.Skill development:

IQAC of the college is instrumental in advising and planning the execution of activities and programs that aim to foster qualities such as teamwork, innovation, inquiry, consistency, assertiveness, and empathy among both teachers and students. These qualities serve as a strong foundation for success in academic and professional environments. In alignment with IQAC's action plan, each department develops its own strategy for skill enhancement initiatives. As part of this approach, several programs are organized with active student participation, ensuring that students receive valuable learning experiences through the coordination of these events. Various college clubs and committees contribute significantly to these initiatives. The institution also takes proactive measures to support students' growth by organizing seminars, workshops, and public lectures that focus on developing leadership, communication, creativity, professionalism, and other essential traits. Participation in research programs, symposiums, and seminars further provides both teachers and students with opportunities to enhance their skills and capabilities. The college management, IQAC, and the research committee meet annually to propose new ideas and innovations to enhance academic research. The college's research centres are open to both staff and students. Additionally, the institution has established welfare programs for both teaching and non-teaching staff, along with professional development opportunities.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution emphasizes the integration of traditional knowledge systems, helping students connect with their cultural roots while fostering a global perspective. Language serves as a vital bridge to these traditions, with courses in regional languages like Malayalam, Sanskrit, and Hindi enabling students to engage with the historical, philosophical, and cultural narratives they embody. For instance, courses offered by the Sanskrit Department allow students to explore ancient texts, deepening their understanding of India's rich intellectual heritage. Cultural education complements language studies through immersive experiences such as field trips, workshops, and cultural events. These activities offer direct exposure to

customs, art forms, and rituals, fostering a deep appreciation for the cultural landscape while promoting pride in one's identity. This approach also encourages inclusivity and respect for diverse traditions. The holistic integration of traditional knowledge with modern learning is further enriched by courses in the Department of History, which blend ancient history and culture with contemporary subjects, promoting critical thinking and innovation. Programs like Yoga, managed by the Yoga Club, emphasize balance and well-being. Add-on language courses and events like the Literature Fest strengthen students' connection to their heritage, ensuring the preservation of indigenous languages and cultural practices in an increasingly globalized world.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

All programs and courses at the college are designed in line with the University of Kerala's Outcome-Based Education (OBE) framework, emphasizing clearly defined Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs). The college adheres to the University syllabus, and these outcomes are prominently displayed on the college website for easy access. Students are informed of the expected outcomes for each course at the start of the academic year. The POs and COs are regularly assessed through end-of-semester exams and continuous evaluation methods. The evaluation process, including question paper design, is closely aligned with the intended outcomes to ensure accurate measurement of students' learning. This approach is consistently applied across all courses, including Add-on and certificate courses, each with well-defined outcomes. Faculty members are encouraged to attend Faculty Development Programs (FDPs) conducted by higher education institutions to deepen their understanding of OBE principles. The college also organizes regular interactive sessions with OBE experts to assist faculty in outcome formulation, mapping, and assessment. These efforts ensure that teaching practices align with OBE principles, creating a structured, outcome-driven academic environment that supports students' holistic development.

20.Distance education/online education:

The institution imparts online education platforms such as Google Classroom, Google Meet and Zoom. These online platforms continue to be used for remedial teaching, resource sharing, and assessment. Bridge courses were also delivered online and offline after the pandemic to employ blended mode of teaching to support students. In tune with this, the IQAC has encouraged the

mandatory use of hybrid modes for Add-On and Certificate courses. Course evaluations and feedback sessions are predominantly conducted through online platforms. Additionally, departments are encouraged to organize webinars across various disciplines to foster knowledge sharing. Although online modes are not a mandatory requirement for academic activities as per the University curriculum, the students are encouraged to gain confidence in using online tools and equipping them with the latest trends in teaching and learning. Many expert interactions related to research activities and student project presentations are also conducted via online or hybrid modes. Awareness among students about SWAYAM and encouragement to enroll in courses through SWAYAM and other MOOC portals. Furthermore, the institution supports faculty participation in training programs focused on enhancing their skills in using online platforms and advanced online tools for classroom teaching.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**550**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**2033**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**160**

File Description	Documents
Data Template	[View File](#)

2.3	**502**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**83**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**105**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**74**
Total number of Classrooms and Seminar halls	

4.2	**36.1**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**170**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college, affiliated with the University of Kerala, aligns its

curriculum with the university's guidelines while incorporating its vision and mission. Emphasizing Sustainable Development Goals (SDGs) and Higher Education Institutions' (HEIs) core values, the institution focuses on national development, global competencies, value-based education, and technology integration.

- The IQAC prepares an Annual Academic Calendar aligned with the university's schedule, published in the College Handbook and website.
- Syllabi, along with Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs), are shared on the website.
- Institutional and departmental timetables are integrated with departmental activities.
- Value-added courses supplement the university curriculum.
- Curriculum transactions use online and offline modes, leveraging ICT platforms like Zoom, Google Classroom, and YouTube.
- Support services include remedial courses, counselling, peer teaching, and skill development programs.

Feedback from stakeholders is collected and communicated to the College Council, Governing Body, and the University for follow-up, with details available on the college website.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://www.mgcollegetvm.ac.in/category/144/1729005795_221.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to the Academic Calendar issued by the University of Kerala, which outlines the schedule for classes, examinations, semester breaks, and vacations. The college also creates its own calendar of events, which is communicated to all stakeholders. Both the university's and the college's calendars are made available on the college website.

- This information is reinforced during the college orientation for new students.
- The Principal holds regular meetings with Heads of

- Departments (HODs), faculty members, conveners of committees and clubs, and non-teaching staff to ensure the smooth execution of planned activities.
- To facilitate effective Continuous Internal Evaluation (CIE), faculty prepare teaching schedules, tests, and assignments in alignment with the timetable and academic calendar.
- Students are informed well in advance about assignment deadlines, test dates, presentation schedules, and assessment criteria. They are also made aware of their internal assessment marks before they are uploaded online.
- Multiple assessments are conducted throughout the semester to promote continuous learning and provide opportunities for student development.
- Departments organize fieldwork, project work, excursions, and other academic activities that form an integral part of the curriculum.

All activities are designed to provide transformative education in a structured manner, ensuring accessibility and transparency throughout the process.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.mgcollegetvm.ac.in/category/144/1729005795_221.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

23

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

25

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

595

File Description	Documents
Any additional information	[View File]
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File]

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution, affiliated with the university designs the syllabus, ensures that its UG and PG programs address crosscutting issues to enhance critical thinking and responsible citizenship. The curriculum incorporates professional ethics, gender issues, human values, environmental consciousness, and sustainability through academic, co-curricular, and extracurricular activities. Initiatives include:

Gender Sensitization:Programs for women and girls, including cultural events, health campaigns, and legal rights awareness, are organized by the Women's Cell. Outreach efforts extend to slum areas with initiatives like "Save Girl Child." Events such as "Gender Sensitization" (March 14, 2024) and a self-defense certificate course are conducted annually.

Environmental Sustainability:Efforts include tree plantations, biodiversity awareness, and energy audits. Programs on energy conservation, sustainability awareness, and waste management are conducted. A solar energy system has been installed, and rainwater harvesting is planned.

Ethical and Human Values:Clubs and committees celebrate national festivals promote patriotism and moral values. Social initiatives like health camps and Yoga Day celebrations nurture social responsibility.

Professional Ethics:Codes of conduct are established for students and staff, monitored by the Discipline Committee.

Value-Added Courses:Soft skills training, mentoring, and courses in human values equip students with ethical principles.

These initiatives cultivate holistic growth,gender equity, sustainability, and societal values

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

510

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

996

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	**A. All of the above**

from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://www.mgcollegetvm.ac.in/category/149/1737302466_221.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.mgcollegetvm.ac.in/category/149/1737302466_221.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

751

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

773

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

All students are required to attend an Induction Programme upon admission. The institution employs a wide range of continuous assessment methods, including home assignments, class assignments, seminars, group discussions, quizzes, class tests, projects, internships, viva-voce examinations, and attendance monitoring. These components effectively assess students' learning levels.

Teacher-student interactions and Proctorial meetings further help identify different learner levels. Faculty and committees regularly review academic progress and provide counseling to support students' growth.

Special measures for slow learners include:

- Extra classes, remedial, and tutorial sessions to prepare for exams.
- Peer and senior student assistance.
- Alumni interactions to help shape goals and learning processes.
- Access to lecture materials and additional reading resources for foundational understanding.
- Soft skills courses to enhance language proficiency.
- Participation in activities like debates and outreach programs to develop social skills.

The institute uses diverse evaluations to test both academic quality and values. Continuous assessment spans the semester, emphasizing discipline, conscience, dignity of labor, respect for religion and culture, and community participation. It employs well-defined evaluation models at course and program levels to assess outcomes effectively, ensuring holistic academic and personal development.

File Description	Documents
Paste link for additional information	https://www.mgcollegetvm.ac.in/category/150/1737302503_221.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2033	83

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college is dedicated to fostering holistic development by equipping students with essential skills, knowledge, and values. Its approach combines innovation, technology, and interactive learning.

Fostering Innovation and Problem-Solving:Departments implement creative programs to inspire critical thinking and problem-solving. Faculty use PowerPoint presentations and ICT tools like Google Meet and Zoom to create dynamic, engaging classrooms. Collaborative tools, such as Microsoft Teams and Jamboard, enhance real-time problem-solving.

Enhancing Student Participation:Student-centered methods include project-based learning in subjects like Economics and Education, interactive teaching through discussions and seminars, and ICT-enabled classrooms with Wi-Fi, LCDs, and smart technologies. Departmental seminars encourage research and public speaking, while blended learning integrates traditional instruction with technology.

Technology Integration:Two ICT classrooms, a language lab, and campus-wide Wi-Fi support modern learning. Faculty utilize multimedia tools, online platforms, virtual language labs, and WhatsApp groups for effective communication, assessment, and

mentoring.

Knowledge Expansion:The e-library offers access to research journals and e-books, while seminars, webinars, and workshops foster continuous learning. Digitized libraries and online search engines empower educators and students.

By integrating technology, innovation, and interactive methods, the college cultivates graduates with critical thinking, communication, and problem-solving skills.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	[https://www.mgcollegetvm.ac.in/category/15 0/1737302560_221.pdf](https://www.mgcollegetvm.ac.in/category/150/1737302560_221.pdf)

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers at the institution extensively utilize ICT-enabled tools to enhance the teaching-learning process. Smart classrooms, multimedia projectors, and digital boards are employed to make lessons interactive and engaging. Online platforms, such as learning management systems, video conferencing tools, and digital content repositories, are leveraged to provide students with access to study materials, recorded lectures, and assignments.

E-resources like e-books, online journals, and subject-specific software are incorporated into the curriculum to support research and learning. Teachers also use tools like PowerPoint presentations, animations, and videos to explain complex concepts effectively. Online quizzes, polls, and discussion forums facilitate active participation and real-time feedback.

Teachers attend Workshops, short term courses and training sessionsto keep themselves updated on the latest ICT tools and pedagogical strategies, ensuring their effective integration into classroom practices. This approach fosters an engaging, collaborative, and technology-driven learning environment.

There is an active usage of google classroom,g-meet and zoom platforms to promote blended classroom teaching.Other ICT usage includes:

- **Collaborative Tools: Google Workspace (Docs, Slides, Sheets), Padlet, and Jamboard foster group activities, brainstorming, and teamwork.**

- **Simulation and Virtual Labs: Tools like PhET and Labster are used for virtual experiments and simulations, particularly in science and engineering disciplines.**

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

91

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

83

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

68

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

736

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mahatma Gandhi College upholds a transparent and robust internal assessment system that fosters student learning and engagement. The institution ensures fair, consistent evaluations, offering students constructive feedback to support their academic growth.

Transparency in Internal Assessment:

- Internal assessment marks are promptly communicated to students, highlighting their performance and areas for improvement.
- Regular Principal-faculty meetings ensure effective implementation of assessment strategies and evaluation processes.

Merit-Based Admissions:

- Admissions are strictly merit-based, creating a competitive academic environment.
- Merit lists are displayed publicly to maintain transparency.

Comprehensive Evaluation:

- Students are assessed through group discussions, assignments, monthly tests, fieldwork, and seminar presentations.
- Continuous feedback helps students track progress and address areas needing improvement.

Internal Assessment Mechanisms:

- The Examination Committee oversees question paper setting, exam conduct, result display, and communication of individual performance.

Positive Outcomes:

- Transparent assessments promote active learning, increased attendance, and improved participation in co-curricular activities.
- Seminar presentations enhance communication skills, contributing to overall student development.

By maintaining a systematic and transparent internal assessment process, Mahatma Gandhi College cultivates a learning environment that ensures academic success, active engagement, and holistic

development for its students.

File Description	Documents
Any additional information	[View File]()
Link for additional information	https://www.mgcollegetvm.ac.in/category/150/1737302721_221.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mahatma Gandhi College prioritizes transparency and efficiency in its internal assessment process, fostering trust and enabling students to understand their academic progress. A robust, student-friendly examination framework is overseen by the Internal Exam Committee.

Internal Exam Committee: Led by a Convenor and supported by dedicated members, the committee ensures the proper execution of examination procedures and the fair, efficient management of assessments.

Transparency and Communication:

- **Faculty explain assessment procedures at the semester's start to keep students well-informed.**
- **The internal test schedule is outlined in the academic calendar and communicated in advance for effective preparation.**

Efficient Conduct and Evaluation:

- **Departments ensure smooth test conduct, with evaluations completed within a week.**
- **Internal assessment marks are published by departments before submission to the university portal, ensuring transparency.**

Grievance Redressal:

- **The Principal addresses exam grievances and promptly forwards necessary changes to the university examination section for resolution.**

Through a multi-step approach, the college ensures fairness,

transparency, and responsiveness in its assessment process. This commitment provides students with ample opportunities for academic success while fostering trust and confidence in the system.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.mgcollegetvm.ac.in/category/150/1716986145_221.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

All programs at the institution have clearly defined Program Objectives (POs), Program Outcomes (POs), and Course Outcomes (COs) designed by the University of Kerala. These are communicated to faculty and students and made available on the college website.

The university's Higher Education Policy provides guidelines focusing on students' holistic development. These form the basis for defining the POs, Program Specific Outcomes (PSOs), and COs for all programs. The institution considers academic excellence, research potential, extension activities, human values, livelihood creation, and job market trends while developing the POs.

PSOs are categorized into three areas: academic values, social sensitivities, and moral and spiritual values. Competencies and performance indicators for each PSO are collaboratively developed with stakeholders, leading to detailed course-level competencies.

Program Outcomes are tailored to each program and derived from the Program Specific Objectives. During orientation programs, new students are briefed on the goals and expected outcomes of their program. They also receive detailed syllabi, learning objectives, and assessment plans for each course.

This structured approach ensures clarity, alignment, and relevance, empowering students to achieve academic and personal growth while preparing for future opportunities.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.mgcollegetvm.ac.in/category/15 0/1737302753_221.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Mahatma Gandhi College systematically evaluates Program Outcomes (POs) and Course Outcomes (COs) to ensure students achieve intended learning objectives. A robust assessment system focuses on student learning, performance, and development.

Course-Level Assessment:

- Curriculum and Completion: Timely completion of the curriculum and continuous internal evaluations ensure course objectives are met.
- Assessment Methods: Tests, quizzes, assignments, presentations, field activities, and ongoing evaluations provide a holistic view of student progress.
- Final Exams: Courses culminate in 2-hour written exams to assess subject mastery.
- Student Support: Faculty ensure course completion as scheduled, arrange additional classes for students needing extra help, and consider attendance in grading.

Program-Specific Outcome Assessment:

- Overall Performance: Student performance across all program courses is analyzed to gauge the program's effectiveness in achieving specific outcomes.

Program Outcome Assessment:

- Higher Education Progression: The number of graduates admitted to higher education programs reflects academic preparedness.
- Graduate Employability: Successful job placements indicate the program's effectiveness in building career-ready skills.
- Feedback System: Online student feedback evaluates course

> **content relevance, learning material accessibility, and employability skills.**

This multi-tiered approach enables continuous improvement of academic programs, fostering student success and institutional excellence.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.mgcollegetvm.ac.in/category/150/1737302753_221.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

460

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://exams.keralauniversity.ac.in/Login/chkLogin.php?log=1

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.mgcollegetvm.ac.in/category/150/1737302806_221.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

68

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College fosters innovation and entrepreneurship through its Innovation & Entrepreneurial Development Cell, creating an environment conducive to creativity, innovation, and incubation. Students benefit from facilities, guidance, and regular events like workshops, seminars, and guest lectures, where they interact with successful entrepreneurs to gain insights and inspiration.

Innovation, Incubation, and Entrepreneurship Cell of the college promotes an entrepreneurial mindset among students and faculty by organizing awareness programs, nurturing innovative ideas, and emphasizing the importance of entrepreneurship in today's world. These initiatives encourage students to explore their potential and develop creative solutions.

A dedicated Research and Development Cell supports faculty in creating impactful research projects. Faculty are encouraged to submit proposals to funding bodies like UGC and DST, fostering a strong research culture with ample resources for academic and research pursuits.

Collaborations with organizations and businesses provide students with practical exposure to industry trends and real-world challenges. Memoranda of Understanding (MOUs) are pursued to enhance partnerships and offer additional opportunities.

The college endorses active knowledge transfer to community through expert lectures, workshops, and training programs. These initiatives ensure that research and innovations have real-world impact, bridging academia and industry while keeping the college at the forefront of educational and industrial advancements.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://www.mgcollegetvm.ac.in/category/151/1737302868_221.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology,

Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

16

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

14

File Description	Documents
URL to the research page on HEI website	https://www.mgcollegetvm.ac.in/category/151/1737302868_221.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

51

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

70

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

TheCollege actively fosters social responsibility and holistic development through impactful initiatives:

National Service Scheme (NSS): The college's NSS unit engages students in meaningful social service projects addressing pressing local issues and enhancing community well-being.

National Cadet Corps (NCC): The NCC unit instills discipline, patriotism, and leadership in students through activities like parade training, disaster management drills, national integration camps, and participation in Republic and Independence Day celebrations. These programs cultivate a sense of national pride and civic responsibility.

Departmental Outreach Programs: Students participate in tree planting, sanitation drives, water conservation efforts, and Shramdan, creating direct community connections while positively impacting the environment and society.

Clubs and Committees: Students address critical issues like environmental conservation, women's empowerment, national integration, healthcare, and mental health through community service and awareness campaigns.

Student Impact:

- Value Development: Activities foster selflessness, leadership, discipline, and social awareness.
- Skill Building: Students enhance communication, teamwork, and problem-solving skills, preparing for personal and

- professional success.
- **Personality Growth: Engagement boosts confidence and empathy, cultivating a lifelong commitment to service.**

Programs Conducted: Road safety education, voter awareness, environmental campaigns, blood donation, and health camps. Through these efforts, the college nurtures socially responsible citizens committed to creating positive societal change.

File Description	Documents
Paste link for additional information	https://www.mgcollegetvm.ac.in/category/151/1737302890_221.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

5

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

150

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

350

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

125

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

21

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

College provides comprehensive infrastructure that supports academic, co-curricular, and extra-curricular activities.

Technological Facilities: The college offers ICT-equipped digital classrooms, a language lab, a computer lab with 35 browsing-enabled systems and a high-speed 196 Mbps Wi-Fi network supported by optic fibre.

Physical Facilities: The campus includes well-ventilated classrooms, a Wi-Fi-enabled seminar hall, modern science laboratories, an open-air auditorium, and a canteen. Other facilities include a central library, reprographic center, NCC/NSS office rooms, IQAC and council rooms, examination office, and specialized spaces like the Zoology Museum, butterfly garden, ornamental fish culture unit, Star Garden and Botanical Garden.

Research Facilities: Advanced research facilities, instrumentation rooms for all science departments, Tissue culture lab, Psychology lab maintained through the Management, PTA, UGC, CSIR, and FIST funds are closely monitored by research guides and committees to ensure effective utilization.

Sports and Security: The sports complex encourages physical fitness and supports participation in university and national-level competitions. Security is ensured with stationed guards at all main gates.

Institutional Support: The Nair Service Society manages the college, emphasizing equitable education and infrastructure development, while the PTA contributes to infrastructure enhancement and student welfare.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.mgcollegetvm.ac.in/category/152/1717061540_221.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College offers vibrant student life that fosters creativity, physical fitness, and social engagement through co-curricular activities. By blending academics with cultural and sports activities, Mahatma Gandhi College ensures students grow creatively, physically, and socially, preparing them for a well-rounded future.

Cultural Activities: The Cultural and Youth Festival Committees encourage students to explore their talents in drama, dance, singing, public speaking, and more. Annual competitions in creative writing, rangoli, mehndi, poster making, and debate promote artistic expression. Selected students represent the college at university, district, and state-level youth festivals. The college also celebrates national and regional events, honouring figures like Mahatma Gandhi and Sardar Vallabhbhai Patel as well as organising Onam and Christmas celebrations.

Sports Activities: The Sports Club promotes physical fitness and oversees events in badminton, basketball, table tennis, chess, carom, kabaddi, and kho-kho. Sports facilities include:

- **A multipurpose field for football, cricket, and hockey.**

- **An indoor stadium for badminton and basketball.**
- **A table tennis hall and a gym with modern equipment like treadmills and weight training tools.**

The college has established efficient systems and procedures for maintaining and utilizing its physical, academic, and support facilities, ensuring they function optimally and are easily accessible to students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mgcollegetvm.ac.in/category/155/1737303014_221.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

35

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mgcollegetvm.ac.in/category/152/1717061540_221.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

36.1 INR

File Description	Documents
Upload any additional information	**View File**
Upload audited utilization statements	**View File**
Upload Details of budget allocation, excluding salary during the year (Data Template	**View File**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library uses the open-source Koha integrated library management system (version 20.05.02.000), implemented in 2020, offering a comprehensive suite of features including acquisition, circulation, cataloguing, and serials management. Koha supports international standards such as MARC 21, UNIMARC, and z39.50, and integrates content from platforms like Amazon and Open Library. Key features include RFID support, barcode printing, and advanced reporting.

The library is a member of INFLIBNET, providing access to e-resources through the e-ShodhSindhu consortium, including e-books, journals, and databases. Users can search the library's collection via the Online Public Access Catalogue (OPAC).

Facilities include a spacious reading room with seating for 90, a reference area for research, computers with internet access, and reprographic services at subsidized rates. The library also conducts orientation programs for new students. Books are organized using the Dewey Decimal Classification system, and the library is equipped with fire safety and CCTV cameras.

The collection includes68,554 books, 27 journals, 6,500 e-journals, and access to N-List resources, a digital library, and the Magzter database.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.mgcollegetvm.ac.in/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.29

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

155

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college is dedicated to enhancing the learning environment with advanced digital tools and IT infrastructure. It offers free Wi-Fi across the campus, including all buildings, the library, and the new building under development. Each department features at least one classroom, and the seminar hall is equipped with LCD projectors, computers, laptops, internet, and audio facilities for interactive learning.

IT integration automates academic and administrative functions, including library services and admissions. The college provides high-speed internet with a 50 Mbps leased line and 20 Mbps additional bandwidth via optical fiber. The library uses KOHA software and offers e-books and e-journals through INFLIBNET.

The college uses G-Suite for faculty services and has a well-maintained computer lab with essential hardware and software tools. All departments are equipped with digital devices, projectors, and Bluetooth speakers for ICT integration in teaching. Regular maintenance ensures optimal IT performance, with a secure network connecting all computers across the campus, including administrative areas. CCTV cameras provide campus surveillance for security.

Network connectivity is extended to all departments and classrooms, with upgraded bandwidth of 150 Mbps. Faculty members are trained to deliver online classes and e-learning content via platforms like Zoom, Google Meet, and WhatsApp for students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mgcollegetvm.ac.in/category/152/1717082298_221.pdf

4.3.2 - Number of Computers

147

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

22 Lakhs

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For academic facilities, the college prioritizes the regular maintenance and upgrade of classrooms, laboratories, and libraries to meet the dynamic needs of education. Classrooms are equipped with modern teaching aids like projectors and audio-visual systems to promote interactive learning. Laboratories follow strict safety protocols and are well-equipped for practical learning in various subjects. The library is consistently updated, with a focus on acquiring new books, journals, and digital resources, and is fully automated to streamline access and management.

The sports complex is well-maintained to offer a range of athletic activities, including both indoor and outdoor facilities. Regular maintenance ensures the sports areas are always in top condition, and the college encourages student participation in sports by providing necessary equipment.

Computers and IT facilities are regularly updated to ensure the availability of high-speed internet and essential software for academic and administrative tasks. The college's IT infrastructure, including secure networks and computing resources, efficiently supports teaching and administrative operations.

Overall, the college's systems and procedures for maintaining and utilizing its facilities ensure that all resources are accessible, well-maintained, and foster academic and extracurricular success.

21-01-2025 12:55:12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1108

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1178

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to Institutional website	https://www.mgcollegetvm.ac.in/category/153/1716866559_221.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1270

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1270

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

52

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

570

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

8

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

25

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

College actively fosters student engagement across all facets of campus life, promoting a culture of collaboration, inclusivity, and shared responsibility. Student Representation in virtually all

college committees, ensuring their active involvement in the decision-making processes. The key areas of involvement are:

- **National Service Scheme (NSS) & National Cadet Corps (NCC) :** Students participate enthusiastically in NSS initiatives, which focus on personality development through community service activities such as awareness campaigns, environmental conservation efforts like plantation drives, and cleanliness programs.
- **Committees:** Students are represented in a wide range of committees, including ICC,Women's Study Cell, Grievance Redressal Cell, Cultural Committee, National Service Scheme (NSS), National Cadet Corps (NCC), College Development Cell.

- **Student Welfare Cell:** Student representatives within the Student Welfare Cell address academic, co-curricular, and extracurricular concerns, ensuring the holistic well-being of their peers.
- **Library Committee:** Student representatives provide valuable input into library operations, including recommending new books and resources for acquisition.
- **Anti-Ragging Cell:** Students play an instrumental role in upholding a ragging-free environment, fostering a culture of respect, discipline, and mutual consideration.
- **Internal Complaints' Committee and Women's Cell:** Addresses gender-related issues, ensuring a secure and empowering learning environment for female students, and supporting their academic and social development

File Description	Documents
Paste link for additional information	https://www.mgcollegetvm.ac.in/clubs
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

45

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

In line with the policy of our Management, the college maintains a department-registered alumni network without soliciting direct financial contributions but they are free to providefinancial contributions in the form of endowments, cash prize and material resources to respective departments. Our alumni, many of whom hold esteemed positions in various fields, maintain strong, ongoing connections with their alma mater. They provide unwavering support to the institution, with their most significant contributions being human resources, mentorship, and the sharing of valuable knowledge and experience. It motivates students by supporting their academic and professional development. The association contributes to the overall development of the institution by offering constructive suggestions and continuous support.

While direct financial assistance is not solicited, the alumni's intellectual and professional support is a crucial asset to the college. One of the key initiatives to foster this connection is the Distinguished Alumni Interaction Series (DAIS), organized by various departments. DAIS serves as a platform for students to engage with eminent professionals from our alumni, allowing them to gain insights into their respective fields and explore future career opportunities. This initiative not only motivates students but also broadens their awareness of potential paths in their chosen disciplines.

File Description	Documents
Paste link for additional information	https://www.mgcollegetvm.ac.in/category/153/1716182853_221.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Mahatma Gandhi College is dedicated to fostering excellence, equity, inclusivity, and social justice in education. The institution aims to establish high standards in academic performance and competence through curriculum development and effective knowledge dissemination.

The governance structure of the college reflects a thoughtful alignment with its vision and mission. The mission emphasizes the holistic development of society by integrating cultural and physical training with a balanced focus on fundamental and applied sciences, alongside the humanities and social sciences.

Anchored by its motto, "Sa Vidya Ya Vimukthaye" (Liberation through education), the college envisions education as a catalyst for socio-cultural transformation, economic empowerment of marginalized communities, and the nurturing of character, competence, and commitment.

The administration is driven by a committed team comprising the Principal, conveners of various committees, teaching and non-teaching staff, the Internal Quality Assurance Cell (IQAC), student representatives, stakeholders, and alumni. The Principal ensures effective oversight of both administrative and academic functions.

The Finance Committee, led by the Principal, manages the funds received from grants and other sources to facilitate the college's development and maintenance. Financial requirements proposed by various committees are reviewed and approved by the Principal and the Finance Committee.

File Description	Documents
Paste link for additional information	https://mgcollegetvm.ac.in/public/mission-vision
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Mahatma Gandhi College demonstrates effective leadership through decentralization and participative management, evident across its institutional practices. The administration follows a decentralized governance system, enabling inclusive decision-making and efficient management. Funds are received from various agencies such as UGC, State Government, RUSA, KSCSTE, and DST, and the processes of proposal submission and fund allocation are carefully monitored by committees like the College Council, Planning Board, CPE Committee, IQAC, Purchase Committee, and RUSA Committee.

Departmental requirements are identified through internal meetings, and consolidated proposals are forwarded to college-level committees for consideration. The College Council, comprising the Principal, Council Secretary, department heads, the office superintendent, and student representatives, plays a pivotal role in decision-making. Approved decisions are implemented by department heads, club coordinators, and committee members, with active participation from faculty and students.

A management representative, along with members of the Planning Board, ensures the optimal utilization of allocated funds. The college adheres to a structured procurement process, where the Purchase Committee oversees tender approvals, ensuring compliance with agreed terms. Whether sourced domestically or internationally, all supplies are verified for adherence to specifications, reflecting the institution's commitment to accountability and efficiency in its operations.

File Description	Documents
Paste link for additional information	https://www.mgcollegetvm.ac.in/college-counsil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Mahatma Gandhi College, Thiruvananthapuram, affiliated with the University of Kerala, has effectively deployed its Institutional Strategic Perspective Plan, achieving significant milestones in academic excellence, research, sustainability, and community engagement.

The college has enhanced teaching-learning processes through multidisciplinary courses, smart classrooms, and faculty development programs, aligned with NEP 2020. A dedicated Research Cell has boosted faculty and student research, with increased publications, collaborations, and innovative projects addressing regional challenges.

To bridge academia and industry, the Career Counseling and Placement Cell and Entrepreneurship Development Cell (EDC) have improved employability through skill development programs and mandatory internships, resulting in higher placement rates and entrepreneurial ventures.

Modernized infrastructure includes upgraded laboratories, a digital library, and sustainable facilities such as solar panels and waste management systems, establishing the college as a green campus. Community engagement is reinforced through NSS and NCC initiatives addressing literacy, health, and environmental sustainability, with measurable societal impact.

Effective governance, enabled by the Internal Quality Assurance Cell (IQAC) and Management Information Systems (MIS), ensures transparency and stakeholder participation. Regular evaluations by the Strategic Plan Implementation Committee (SPIC) support continuous improvement.

Through these efforts, the college remains a leader in holistic

education, fostering innovation, sustainability, and societal contributions.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.mgcollegetvm.ac.in/category/154/1737302949_221.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Mahatma Gandhi College, Thiruvananthapuram, affiliated with the University of Kerala, ensures efficient and transparent functioning of its institutional bodies through robust governance and well-defined policies. These mechanisms promote academic excellence, sustainability, and community service while fostering accountability and inclusivity.

The college operates under policies aligned with UGC norms and state regulations, focusing on inclusivity, sustainability, and quality assurance. A comprehensive code of conduct ensures ethical behaviour among students, staff, and administrators.

The administrative setup includes a College Council, overseeing institutional growth and policy implementation, and internal committees such as the IQAC and Research Cell, ensuring operational efficiency. Decentralized governance empowers departments to foster participatory decision-making.

Recruitments and promotions follow transparent, merit-based procedures, adhering to UGC norms and Regulations of University of Kerala. Clearly defined Kerala service rules govern faculty development, appraisals, and retirement benefits, ensuring alignment with institutional goals. Online platforms streamline student services, while statutory audits ensure financial transparency.

Regular evaluations by the IQAC and feedback from stakeholders ensure continuous improvement. This structured governance

framework enables the college to achieve its mission of holistic development and societal contribution.

File Description	Documents
Paste link for additional information	https://www.mgcollegetvm.ac.in/category/154/1717095870_221.pdf
Link to Organogram of the institution webpage	https://www.mgcollegetvm.ac.in/category/154/1717095870_221.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Mahatma Gandhi College prioritizes staff welfare, offering a range of measures to ensure the well-being and professional growth of both teaching and non-teaching staff.

Key welfare provisions include six months of maternity leave, a Group Insurance scheme, immediate increments upon earning a Ph.D., and the provision of Medical and Casual Leave. Staff members also enjoy summer vacations. The institution supports professional development by granting duty leave to attend Faculty Development Programmes regularly.

Additionally, the college offers flexible working hours for faculty, a centralized reprography facility, and a canteen for both teaching and non-teaching staff. The campus is Wi-Fi-enabled, ensuring staff and students have access to seamless connectivity.

In line with the Provident Fund Act, the institution contributes to the Provident Fund of staff members. Salary advances are available through the PTA in case of emergencies. The college also provides counseling services to foster a healthy working environment for staff, alongside a Women Empowerment Cell that creates opportunities for women staff to thrive.

A Cooperative Society offers various types of loans, providing financial assistance to staff during times of need. These welfare initiatives reflect the institution's commitment to the holistic development of its staff.

File Description	Documents
Paste link for additional information	https://www.mgcollegetvm.ac.in/co-operative-society
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Mahatma Gandhi College implements a comprehensive and transparent Performance Appraisal System for both teaching and non-teaching staff, ensuring continuous growth, accountability, and alignment with institutional goals. The system, grounded in UGC Regulation 2018 and Kerala University Rules, is designed to assess and enhance staff performance while fostering professional development and operational efficiency.

For teaching staff, the appraisal process is based on multiple criteria, including teaching effectiveness, research output, academic achievements, and student feedback. Faculty members are evaluated using the Performance Based Appraisal System (PBAS), as outlined in UGC Regulation 2018. This system includes regular self-assessments, peer reviews, and student feedback, enabling a comprehensive evaluation of faculty performance. Faculty contributions in professional development programs, curriculum design, and research activities are also integral to the assessment process.

For non-teaching staff, the appraisal system focuses on administrative efficiency, communication skills, and teamwork. Their performance is evaluated through feedback from department heads, peers, and internal stakeholders, ensuring that they contribute effectively to the college's operations.

The feedback from the appraisals is used to provide constructive feedback, identify training needs, and recognize outstanding performance. The system promotes a culture of continuous improvement and professional growth.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1UYrOFsucn aDDykd6ZilitQPcrTshDU7q/view
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Mahatma Gandhi College conducts regular internal and external financial audits to ensure transparency, accountability, and effective management of institutional funds. These audits are integral to maintaining financial discipline and compliance with statutory requirements.

Internal Audits are carried out periodically by the college's internal audit team, which reviews financial transactions, budget allocations, and expenditure patterns. This audit ensures that all financial activities are aligned with the institution's policies and that funds are utilized efficientlyAny discrepancies or irregularities identified are addressed immediately by the concerned departments.

External Audits are conducted annually by a qualified external auditing firm, as mandated by the Government of Kerala and UGC guidelines. These audits provide an independent assessment of the college's financial operations and ensure compliance with external regulations and guidelines. The external auditors scrutinize the college's financial statements and prepare a comprehensive audit report.

In the event of audit objections, a clear mechanism is in place for resolution. The concerned departments are notified of the objections, and corrective actions are taken promptly. The issues are discussed in meetings with the governing body, and necessary steps are implemented to resolve the objections within a specified timeframe, ensuring compliance and financial rectitude.

File Description	Documents
Paste link for additional information	https://www.mgcollegetvm.ac.in/category/152/1717061745_221.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mahatma Gandhi College receives financial aid primarily from the government, which is allocated for staff salaries. These funds are directly credited to the bank accounts of the teaching and non-teaching staff. Additionally, the salaries of guest faculty are paid through the PTA (Parent-Teacher Association) funds, which are collected from the students.

For other expenditures, the college follows a structured approach. Approval from the management is obtained before incurring any expenses. At the start of each academic year, the college prepares a comprehensive budget, which is submitted to the management for review and approval. Once approved, the college adheres to the approved budget, ensuring that all expenses are incurred following proper procedures and within the allocated limits.

The primary sources of institutional income include the government grant for salaries and the fees collected from students. These are the major contributors to the financial resources of the college. Apart from these, the college does not receive any other financial assistance or external funding. The financial operations are conducted with transparency, ensuring accountability in the utilization of funds for the institution's development and operations.

File Description	Documents
Paste link for additional information	https://mgcollegetvm.ac.in/wp-content/uploads/2018/02/Fund-Mobilisation-Strategy-organogram.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of Mahatma Gandhi College plays a pivotal role in institutionalizing quality assurance strategies and processes, ensuring continuous improvement across academic and administrative domains.

IQAC significantly contributes to enhancing teaching-learning processes by promoting the adoption of innovative pedagogy, technology-enabled education, and regular faculty development programs. It ensures that academic programs are periodically reviewed and updated in line with the National Education Policy (NEP) 2020 and affiliating university guidelines.

In the area of research and development, the IQAC has institutionalized practices for promoting a vibrant research culture. Regular workshops, seminars, and training sessions on research methodologies and funding opportunities are organized. Additionally, the cell actively encourages faculty and students to engage in interdisciplinary research and publish in reputed journals.

The IQAC has strengthened feedback mechanisms, collecting inputs from stakeholders like students, faculty, alumni, and parents. These insights are used to refine policies, improve infrastructure, and enhance student support systems.

File Description	Documents
Paste link for additional information	https://www.mgcollegetvm.ac.in/category-view/113
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Mahatma Gandhi College systematically reviews its teaching-learning processes, operational structures, and methodologies to ensure continuous improvement and alignment with academic and institutional goals. These reviews are conducted periodically under the guidance of the Internal Quality Assurance Cell (IQAC),

adhering to norms set by NAAC, UGC, and the affiliating university.

The IQAC facilitates regular assessment of the teaching-learning framework through feedback mechanisms involving students, faculty, and other stakeholders. It evaluates curriculum delivery, teaching methods, and learning outcomes. The feedback collected is analyzed, and actionable insights are used to refine methodologies. Periodic reviews of academic programs ensure that the curriculum remains relevant and incorporates multidisciplinary and skill-oriented courses as per NEP 2020 guidelines.

The institution promotes innovation by encouraging the adoption of technology-enabled teaching tools such as Learning Management Systems (LMS) and smart classrooms. Faculty development programs (FDPs) are regularly conducted to enhance teaching pedagogy and research skills.

The incremental improvements are evident in enhanced student performance, improved examination results, increased participation in research and internships, and greater student satisfaction. These periodic reviews ensure that teaching-learning processes are dynamic, adaptable, and geared toward achieving academic excellence and holistic development.

File Description	Documents
Paste link for additional information	https://www.mgcollegetvm.ac.in/category/150/1737302560_221.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.mgcollegetvm.ac.in/category-view/148
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Mahatma Gandhi College has taken proactive measures to promote gender equity, ensuring an inclusive, safe, and empowering environment for all. These initiatives aim to foster awareness, eliminate gender disparities, and promote equality in academic, administrative, and extracurricular domains.

The Womens Celland Equal Opportunity Cell plays a pivotal role in organizing workshops, seminars, and awareness programs on topics such as gender sensitivity, legal rights, and personal safety. Sessions on self-defense and health awareness, focusing on women's physical and mental well-being, were conducted during the year. Additionally, career guidance and entrepreneurial skill development programs were held to empower women students with professional skills and confidence.

To ensure safety, the college has implemented a zero-tolerance policy toward harassment, with a well-functioning Internal Complaints Committee (ICC) addressing grievances promptly. The campus is equipped with CCTV surveillance, adequate lighting, and separate common rooms for men and women.

Cultural and academic events are planned inclusively to encourage equal participation, highlighting the importance of shared responsibilities and mutual respect. Male students and staff are also sensitized on gender equality to foster a collective commitment.

The clubs and committees ofthe college reflestcommitment to creating a gender-equitable environment that nurtures growth, empowerment, and equal opportunities for all.

File Description	Documents
Annual gender sensitization action plan	https://mgcollegetvm.ac.in/public/iqac
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.mgcollegetvm.ac.in/category/155/1716182962_221.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Mahatma Gandhi College prioritizes sustainable waste management by adhering to the three "R"s of sustainability: Reduce, Reuse, and Recycle. A systematic approach is followed for the disposal of solid and liquid waste, ensuring minimal environmental impact.

Solid Waste Management: Aligned with the Government of Kerala's flagship programs, the college ensures proper segregation and disposal of solid waste. Color-coded bins are placed across the campus for waste collection, which is then handed over to the Panchayat via "Haritha Karma Sena." The college canteen supports the sustainability policy by avoiding disposable plastics and cups and uses biofuel generated from an on-campus biogas plant for

cooking. Additionally, solid chemical waste is minimized through semi-micro qualitative analysis. Incinerators installed in the ladies' waiting room provide hygienic and scientific disposal of sanitary waste.

Liquid Waste Management: Liquid waste from laboratories, washrooms, and the canteen is discharged through a sewage system managed by the Public Welfare Department of Kerala. Laboratory-generated inorganic waste is neutralized before disposal, and chemical waste is minimized using double burette titration.

Though systems for e-waste and hazardous waste recycling are currently unavailable, the institution continues to explore sustainable measures to enhance its waste management practices.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic

A. Any 4 or All of the above

5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Mahatma Gandhi College is dedicated to fostering an inclusive environment that values and respects cultural, regional, linguistic, communal, socioeconomic, and other diversities. The institution actively promotes tolerance, harmony, and mutual understanding among its stakeholders through various initiatives and programs.

Cultural inclusivity is celebrated through annual events such as cultural fests, ethnic days, and language-based competitions that highlight India's rich diversity. These events encourage students to appreciate different traditions, languages, and art forms, fostering unity in diversity.

The college organizes workshops, seminars, and awareness programs focusing on communal harmony and social equity. Sessions on gender sensitization, human rights, and minority rights are conducted to instill the values of equality and respect for all.

Socioeconomic inclusion is ensured through scholarships, financial aid, and fee concessions for students from economically weaker sections. Counseling services are provided to support students from disadvantaged backgrounds, ensuring they feel welcomed and supported in their academic journey.

Language diversity is respected by promoting bilingual communication in college activities, while clubs and forums provide platforms for dialogue on regional and global issues.

Through these initiatives, Mahatma Gandhi College upholds its commitment to an inclusive and harmonious campus, ensuring equal

opportunities and respect for all individuals.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitizing students and employees to their constitutional obligations is key to shaping responsible citizens who understand their rights, duties, and responsibilities. This initiative can empower individuals to contribute to society's growth and well-being.

A potential approach includes:

1. **Workshops and Seminars: Educate on core constitutional principles such as Fundamental Rights, Directive Principles of State Policy, and Fundamental Duties. Topics like the Preamble, citizens' rights, and the Constitution's role in democracy are covered.**

2. **Interactive Activities: Engage with debates, role-playing, and constitutional quizzes to deepen understanding of rights and duties.**

3. **Awareness Campaigns: Use posters, pamphlets, and social media to raise awareness about constitutional obligations. Organize events like "Constitution Day" to foster discussions on the Constitution's significance.**

4. **Collaborations with Legal Experts: Involve legal professionals and scholars in guest lectures and Q&A sessions about contemporary constitutional issues.**

5. **Curriculum Integration: Include constitutional education across subjects such as Political Science, History, and even Botany to highlight its relevance.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.mgcollegetvm.ac.in/category/155/1737303014_221.pdf
Any other relevant information	https://www.mgcollegetvm.ac.in/category/155/1737303014_221.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institutions play a pivotal role in fostering a sense of national pride and global awareness by celebrating national and international commemorative days, events, and festivals. These occasions serve as platforms to educate students and employees about the significance of various historical, cultural, and social milestones.

National commemorative days, such as Independence Day, Republic

Day, and Gandhi Jayanti, are celebrated to honor the country's history, heritage, and the sacrifices made for freedom. These events often include flag hoisting, speeches, cultural programs, and discussions on the importance of democracy and unity in diversity.

International days, such as World Environment Day, International Women's Day, and Human Rights Day, offer opportunities for institutions to promote global awareness and encourage participation in worldwide causes. These days are marked with seminars, workshops, and campaigns that align with the values of sustainability, equality, and peace.

Festivals, whether religious or cultural, are also celebrated to promote unity, cultural diversity, and respect. By organizing these events, institutions encourage students and employees to engage with various traditions, understand their significance, and foster inclusivity.

Such celebrations contribute to building a well-rounded, socially responsible community, creating an environment where individuals appreciate their own culture while respecting and learning from others

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: Practicing Skills Towards Employability

Goal:Enhance students' employability by equipping them with practical skills and competencies that align with industry expectations, bridging the gap between academic learning and real-world application.

Context:In a competitive job market, students face challenges in transitioning from education to employment. Institutions must provide skills beyond the curriculum to ensure students are adaptable and industry-ready.

Practice:The institution focuses on employability skills through workshops, internships, guest lectures, career counseling, and mock interviews.

Evidence of Success:

- Increased placement rates and positive industry feedback.
- Improved student confidence and job readiness.

Best Practice 2: In the Path of Social Commitment

Goal:Instill social responsibility in students by encouraging them to actively contribute to society through outreach and volunteer programs.

Context:Awareness of students' roles as responsible citizens is crucial. Participation in social service fosters empathy and civic duty.

Practice:The institution promotes social commitment through NSS, NCC, and departmental outreach programs.

Evidence of Success:

- High participation in outreach initiatives and positive community feedback.
- Increased student awareness of social issues.

Problems Encountered:

- Limited resources for large-scale outreach initiatives.
- Balancing academic workload with social commitments

File Description	Documents
Best practices in the Institutional website	https://www.mgcollegetvm.ac.in/category/155/1737303043_221.pdf
Any other relevant information	https://www.mgcollegetvm.ac.in/category/155/1737303043_221.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Skill Development through Research and Cultural Engagement

The institution integrates practical skill development by encouraging students to engage in research on socially relevant issues and actively participate in cultural activities. This approach aims to produce well-rounded individuals equipped to address societal challenges while nurturing creativity and cultural sensitivity.

In research initiatives, students are tasked with projects tackling real-world issues such as environmental sustainability, public health, education, and social justice. These projects allow students to apply academic knowledge to practical solutions, enhancing their problem-solving, critical thinking, and analytical skills. Additionally, these research initiatives heighten awareness about pressing social concerns.

Parallel to academic research, cultural activities enable students to showcase their talents, build leadership qualities, and foster a sense of community. Activities like theatre, music, dance, art exhibitions, and inter-college competitions promote teamwork, creativity, and time management. Participation in such cultural events allows students to strike a balance between academics and personal growth.

Through this comprehensive blend of social research and cultural activities, the institution not only equips students with industry-relevant skills but also cultivates responsible, socially-conscious citizens with a profound understanding of societal issues and cultural heritage.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

• **Curricular Development:**

- **Offer at least one Add-On/Certificate/Value Added course for each UG and PG program.**
- **Promote interdisciplinary courses with at least 50% online sessions.**
- **Conduct syllabus design workshops with industry experts.**

• **Teaching, Learning, and Evaluation:**

- **Organize faculty development programs on innovative pedagogy.**
- **Strengthen mentorship programs and ICT-enabled teaching practices.**
- **Introduce peer and self-assessment methodologies.**

• **Research and Innovation:**

- **Encourage faculty to apply for funded research projects and patents.**
- **Conduct seminars on IPR, entrepreneurship, and emerging research areas.**
- **Support student-led research on social and environmental issues.**
- **Motivate to publish in quality journals of national/ international reputation.**

• **Student Support and Development:**

- **Provide career training, soft skills, and life skills programs.**
- **Offer counseling and promote cultural and extracurricular participation.**

• **Infrastructure and Learning Resources:**

- **Upgrade library facilities with e-resources and INFLIBNET access.**

- Implement energy-efficient and tech-enhanced infrastructure.

- Extension and Community Engagement:

  - Conduct outreach programs through NSS, NCC, and clubs.
  - Document extension activities with reports and media coverage.

- Governance and Leadership:

  - Organize leadership training and ensure participative decision-making.

- Environmental Sustainability:

  - Implement green campus initiatives and renewable energy use.
  - Seminars on sustainable Development.

Alumni Engagement:

  - Strengthen documentation and feedback mechanisms.
  - Enhance alumni mentoring programs and involvement.