

Notice

A meeting of IQAC will be convened on 06/06/2023 at 2:30 pm (Council Room) to ~~meet~~ brief the preparation for NAAC activities.

06/06/23

Principal Bewl

1. Dr. Rakesh Kumar VK (Coordinator) AK
2. Dr. Adhira H. Nayar Adhira
3. Dr. Dileep D.S. D.S.
4. Dr. Ponikumar B.S. Ponikumar
5. Dr. Chitra V.S. Chitra

IQAC Meeting

Date: 06/06/23

Time: 2:30 pm

Venue: Council Room

Agenda:

- (1) Monitoring the activities for 33R preparation.
- (2) Any other matter

Members present:

- (1) Principal Bewl
 - (2) Dr. Rakesh Kumar VK (Coordinator) AK
 3. Dr. Adhira H. Nayar Adhira
 4. Dr. Chitra V.S. Chitra
 5. Dr. Ponikumar B.S. Ponikumar
 6. Dr. Dileep D.S. D.S.
 7. Vijaya Prakash
 8. Anilkumar Anilkumar
- Minutes of the meeting

Brief review of the work for NAAC accreditation was conducted. Charge for criteria 1 and criteria 7 were assigned to Dr. Rajesh, Asst. Professor in Hindi, and Dr. Ramesh C S, Asst. Professor in Physics.

Notice

A meeting of IQAC will be convened on 10/07/2023 at 10:00 am (Council room) to bring in preparation for NAAC activities.

07/07/23

1. Principal bf.
2. Rathesh kumar V.K. He.
3. Dr. Dileep D.S. DS
4. Dr. Chitra V.S. VS
5. Dr. Adhira. M. Nayyar AN
6. Dr. Prjwal Kumar. K. PK
7. Dr. Pansornath C.S. CS
8. Dr. Syamal D.S. DS
9. Dr. Sujesh Kumar R. SKR
10. Dr. Balamurali R.S. BR

IQAC meeting

Date: 10/07/23

Time: 10:00 am

Venue: Council room

- Agenda:
- (1) Monitoring the activities for 52R preparation
 - (2) Any other matters

Members Present

1. Principal bf.
2. Rathesh kumar V.K. He.
3. Dr. Dileep D.S. DS
4. Dr. Chitra V.S. VS
5. Dr. Adhira. M. Nayyar AN
6. Dr. Prjwal Kumar. K. PK
7. Dr. Pansornath C.S. CS
8. Dr. Syamal D.S. DS
9. Dr. Sujesh Kumar R. SKR
10. Dr. Balamurali R.S. BR
11. Dr. K. Kumar
12. Vijaya Lakshmi

Minutes of the meeting:

The meeting started with a silent prayer. Criteria 1 task force coordinator Dr. Prjesh briefed the activities under task force 1. He informed progress in the consolidation of mdd.011 courses and completion of some activities at department level. Dr. Chitra informed the activities under criteria 2 task force and indicated their preparation department visit. Dr. Adhira briefed activities of task force 3 and also informed about the scheduled department visit.

for the inspection of documents under criteria 3. Dr. Balamurali informed the activities under criteria 4 and said that a survey is conducted to update the present status of ICT facilities available at each department. He also pointed out that the departments should encourage the use of INFLIBNET among students. Dr. Dilip briefed the activities of criteria 5 task force and requested the principal to ensure the availability of consolidated list of students availing fresher and scholarship. Dr. Syemal, nodal officer for scholarship, was entrusted to collect the data for scholarship. Dr. Syemal also informed the activities under criteria 6 task force. He indicated the need for revising department level vision and mission so as to incorporate the objectives of NEP. As per the decision of the previous task force on IQAC meeting, Dr. Prasanth CS was temporarily assigned to coordinate the activities of task force 7 and he briefed that a task force meeting was conducted for criteria 7.

The meeting discussed and decided to make a proposal for the following repair/renovation activities inside the campus.

- (1) renovation of 4 toilets (one of diverging)
- (2) renovation of building
- (3) repair of furniture
- (4) renovation of science lab
- (5) road maintenance
- (6) installation of street lights near the

- main entrance
- (7) repair/replacement for service and installation of CCTV facility
 - (8) renovation of the gallery of main ground
 - (9) renovation of rain water harvesting system
 - (10) repair of solar lights
 - (11) renovation of Biogas plant
 - (12) repair and maintenance of ICT facilities in the class room.

B. S.

Principal
Mahatma Gandhi College
Thiruvananthapuram



Notice

An IQAC meeting is scheduled on
19/07/23 at Council room (2:30 pm).
All members are requested to attend the
meeting.
13/7/23

- 1) Principal
- 2) Dr. Ratheesh Kumar VK
- 3) Dr. Adhira. H. Nayar
- 4) Dr. Chitra V.S.
- 5) Dr. Dilcep A-S
- 6) Dr. Purnamath C.S.
7. KAVITHA J.R (Librarian)

by
AP
Adhira
Chitra
Dilcep
Purnamath
Kavitha

IQAC Meeting

Date: 19/7/23

Venue: Council Room

Time: 2:30 pm

Agenda: (1) Monitoring the activities of criteria
task forces.
(2) Any other matter

Members Present

- 1) Principal
- 2) Dr. Ratheesh Kumar VK
- 3) Dr. Adhira. H. Nayar
- 4) Dr. Chitra V.S.
- 5) Dr. Dilcep A-S
- 6) Dr. Purnamath C.S.
7. KAVITHA J.R (Librarian)
8. Anilkumar
9. Vijayaprakash

Minutes of the meeting

The meeting started at 2:30 pm with a silent prayer. The meeting approved the minutes of the previous meeting. Dr. Rajesh briefed the progress of work under criteria 1 task force. He informed the progress achieved for the documentation of add on courses, QMC activities and bridge course at various departments. Criteria 2 coordinator Dr. Chitra informed that the documentation of files under 2.1, 2.2 & 2.3 were partially completed at departments. Also, data collection for SSS is getting completed at the departments. Criteria 3 coordinator, Dr. Adhira briefed the progress of activities under criteria 3. She informed that the filing of documents

regarding services on IPR; RMs & ED is ~~long~~ getting completed at departments. She indicated that several departments have publications but are not included in the UGC-CARE list. It was decided to include these publications as a separate list while preparing SSR. Criteria 4 coordinator informed about the latest data regarding the availability of computers. It was decided to undertake repair work of the computer as per the norms of PD fund utilization. He also indicated the need for shifting the department library to the central library. Dr. Dileep informed about the progress of activities under criteria 5 task force. He informed that his team visited all departments and the filing of details regarding freeship, scholarship & capacity building initiatives are progressing. Dr. Prasanth informed the progress achieved under criteria 7 and indicated that the task members were divided to each task force member. He also informed about the visit of Ground water Authority to undertake ground water harvesting at colleges. Following decision was taken during the meeting

- (i) AAR 2021-22 has to be uploaded by one the due date and the same need to be ratified & comm.
- (ii) The quantitative data for SSR has to be collected by one 31/07/23 and the filled in excel files need to be emailed to IPRC by criteria coordinator.
- (iii) The supporting documents for the quantitative indicators should be completed (five years)

By one Chem. V. Lakshmi.

(Signature)
Principal
Mahatma Gandhi College
Thiruvananthapuram



Notice

An ZQRC meeting is scheduled on 01/08/2023 at council room (2:30 pm). All members are requested to attend the meeting.

31/07/2023

Agenda:

- (1) Progress of data collection by task force
- (2) Any other matter

- (1) Principal
- (2) Dr. Rakesh Kumar VK (ZQRC coordinator)
- (3) Dr. Dilip A.S.
- (4) Dr. Chitra V.S.
- (5) Dr. Balamurali R.S.
- (6) Dr. Adhira H. Nayar
- (7) KAVITHA J.R.
- (8) Pansenth C.S.

JK
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ZQRC Meeting

Date: 01/08/23

Venue: Council room

Time: 2:30 pm

Agenda:

- (1) Progress of data collection by task force
- (2) Any other matter

Members Present

- (1) Principal
- (2) Dr. Rakesh Kumar VK (ZQRC coordinator)
- (3) Dr. Dilip A.S.
- (4) Dr. Chitra V.S.
- (5) Dr. Balamurali R.S.
- (6) Dr. Adhira H. Nayar
- (7) KAVITHA J.R.
- (8) Pansenth C.S.
- (9) Dr. Kuma
- (10) V. Vijayaprabha

Minutes of the meeting

The meeting started with a silent prayer. Minutes of the previous meeting was approved. Principal and ZQRC coordinator mentioned the progress of data collection by various task forces. Criteria 2 coordinator Dr. Chitra mentioned that the data collection under data collection criteria 2 need to be accelerated for the departments including Malysalam, Botany and Zoology. Criteria 3 coordinator Dr. Adhira pointed out the progress under criteria 3 task force. She informed that her team is currently updating the list of publications as well as mail/collaboration/landscape by various departments.


Criteria 4 coordinator, Dr. Dharamuruli pointed out that he has consolidated the list of ECD projects available at departments. He also mentioned about the repair requirement for those projects which are not working.

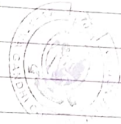
Librarian, Kevitha J R, briefed about the updates and requirements from central library. She pointed out the need for installing a dedicated internet line for library. This is essential to ensure online OPAC system. She also pointed out that it has been requested to issue identity cards with barcode to students.

The meeting suggested to ~~promote~~ encourage the use of INFLIBNET and to monitor periodically its usage. She also mentioned the requirements of infrastructure facilities as well as repair requirement of the library. Dr. Dilip, briefed about the data collection under criteria 5 and informed that the data consolidation as well as filing of supporting documents are going on at all departments. Criteria 6 leader, Dr. Syamal explained the activities under criteria 6. The meeting asked Dr. Syamal to visit all departments in order to ensure proper filing of data under criteria 6. Dr. Prasanth briefed about the activities under criteria 7. He informed that the biogas and solar energy harvesting system has been visited by technicians to resolve the repair, if any, required. He indicated that the waste management policy of the institution need to be revised. He also informed that the task force has been successful to develop Braille software based college brochure. The brochure includes

the different programmes offered by the college.

IQAC coordinator informed the meeting to accelerate the data collection process at departments. He indicated that the delay in the data collection will adversely affect the time schedule prepared for the submission of SSR during this academic year.


Principal
Mahatma Gandhi College
Thiruvananthapuram



Notice

An IQAC meeting is scheduled on 11/08/2023 at council room (3:30 pm). All members are requested to attend the meeting.

Agenda: (1) Finalization of the corrections in AQAR 2021-22 and its submission before due date.
(2) Any other matter

10/08/23

- (1) Principal *ok*
- (2) Dr. Rakesh Kumar V.K. (IQAC Coordinator) *ok*
- (3) Dr. Jayal C.S. *ok*
- (4) Dr. Chitra V.S. *ok*
- (5) Dr. Adhira H. Nayar *ok*
- (6) Dr. Rajesh Kumar K. *ok*
- (7) KAVITHA J.K. *ok*
- (8) Dr. Balamurali P.S. *ok*

IQAC Meeting

Date: 11/08/23
Venue: Council room

Time: 3:30 pm

Agenda: (1) Finalization of the corrections in AQAR 2021-22 and its submission before due date
(2) Any other matter

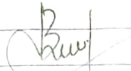
Members Present:

- (1) Principal *ok*
- (2) Dr. Rakesh Kumar V.K. *ok*
- (3) Dr. Chitra V.S. *ok*
- (4) Dr. Jayal C.S. *ok*
- (5) Dr. Adhira H. Nayar *ok*
- (6) Dr. Balamurali P.S. *ok*
- (7) Dr. Rajesh Kumar K. *ok*
- (8) KAVITHA J.K. *ok*
- (9) Dr. Dilip *ok*
- (10) Anilkumar *ok*
- (11) Vijaya Prakash *ok*
- (12) Dr. Prasanth C.S. *ok*

Minutes of the meeting

The meeting started with a silent prayer. Minutes of the previous meeting was approved. IQAC coordinator briefed the corrections suggested by AQAC about the AQAR 2021-22 submitted to the meeting. It was decided to collect maximum supporting data from departments regarding the programmes included in the AQAR 2021-22. AQAC statement should be entered to those metrics which are either not applicable or for which no data is available. The meeting

decided to upload the corrected file before due date. IQAC coordinator was entrusted to complete the uploading procedure.


Principal
Mahatma Gandhi College
Thiruvananthapuram






Notice

An IQAC meeting is scheduled on 23/08/2023 at college council room (2:00 pm). All members are requested to attend the meeting.

Agenda:

- (1) To update the progress of SSR data collection by task force leaders
- (2) To finalize the guidelines to departments for the preparation of plan of action for 2023-24
- (3) Any other matter

21/08/2023

- (1) Principal 
- (2) Dr. Rakesh Kumar V K (Coordinator) 
- (3) Dr. Dilip A.S.
- (4) Dr. Rajesh Kumar (In-charge)
- (5) Dr. Balammali R.S. (Zoban) 

TWC Meeting

Date: 23/08/2023
Venue: Council room

Time: 2:00 pm

Agenda:

- (1) To update the progress of SSR data collection by task force leaders.
- (2) To finalize the guidelines to departments for the preparation of plan of action for 2023-24.
- (3) Any other matter.

Members present

- | | |
|---------------------------------------|-----|
| (1) Principal | int |
| (2) Dr. Rakesh Kumar VK (Coordinator) | JK |
| (3) Dr. Deep A.S. | AS |
| (4) Dr. Rajan Kumar (HOD) | RK |
| (5) Dr. Balamurali R.S. (Zoology) | RS |
| (6) Dr. Prasanth C.S. (Physics) | CS |
| (7) Dr. Chitra VS | VS |
| (8) Dr. Adara M. Nagar | AN |
| (9) Dr. Arun | AR |
| (10) Vijaya Prakash | VP |

Minutes of the meeting

The meeting started with a 3-lad prayer. Minutes of the previous meeting was approved. TWC coordinator briefed the

outcomes of department visits. He informed the meeting that the file preparation at the department needs to be accelerated. The meeting decided to conduct multiple visits to the departments to monitor the progress of file preparation. Task force leaders presented the progress of data collection. They informed that the process is slowed down due to the ongoing admission procedure. The meeting discussed and approved the plan of action for 2023-24 academic year. It was decided to forward the plan of action before the college council for approval and implementation.

(Signature)
Principal
Mahatma Gandhi College
Thiruvananthapuram



Notice

An ZQAC meeting is scheduled on 05/10/2023 at College Council room (11:30 am). All members are requested to attend the meeting.

Agenda:

- (1) Progress of SSR data collection
- (2) Any other matter

1. Principal mt
2. Dr. Rakesh Kumar VK R
3. Dr. Adhira. H. Nayar H
4. Dr. Piteep A.S. P
5. Dr. Binu Kumar, B.J. BJS
6. Dr. Sagar B.S. S
7. Dr. Balamurali R.S. R
8. Mr. Suny Kumar S

ZQAC meeting

Date: 05/10/23

Venue: Council room

Time: 11:30 am

Agenda:

- (1) Progress of SSR data collection
- (2) Any other matter

Members present:

1. Principal mt
2. Dr. Rakesh Kumar VK R
3. Dr. Adhira. H. Nayar H
4. Dr. Piteep A.S. P
5. Dr. Binu Kumar, B.J. BJS
6. Dr. Sagar B.S. S
7. Dr. Balamurali R.S. R
8. Mr. Suny Kumar S
9. Dr. Chitra VS Chitra
10. Anikun Anikun
11. Vijaya Prakash Vijaya

Minutes of the meeting

The meeting started with a silent prayer. Analysis of SSR data collection as well as department visits were done. Principal informed the meeting that the management has asked to furnish our plan of action for SSR preparation and schedule for HGA submission. The meeting decided to complete the data collection by October 2023. The compilation of SSR will be completed during November 2023.

Upon completion of the draft SSR, it will be submitted to the management for final approval. As per the proposed schedule, it was decided to submit IIR during December 2023. The meeting approved to submit this schedule to the management. Principal suggested to convene a meeting of HODs to convey the schedule to the departments. Department level IQAC conveners will also be invited to attend the meeting. Princip IQAC coordinator mentioned the need to monitor the implementation of plan of action for 2023-24 at department level. He also discussed the proposed induction programme for first year students.



Principal
Mahatma Gandhi College
Thiruvananthapuram

Notice

An IQAC meeting is scheduled on 16/11/2023 at College council room (2:30 pm). All members are requested to attend the meeting.

Agenda:

- (1) Data consolidation of criteria 1, 2 & 3 for SSR preparation
- (2) Any other matter

14/11/23

Principal
Dr. Rakesh Kumar VK
Dr. S. J. Lal
Dr. Binu Kumar. B. J.
Dr. Dilip A. S.

Dr.
102
11/11/23
Pals
11/11/23

IQAC Meeting

Date: 16/11/2023

Time: 2:30 pm

Venue: Council room

- Agenda: (1) Data consolidation of criteria 1, 2 & 3 for SSR preparation
(2) Any other matter

members present:

Principal
Dr. Rakesh Kumar V.K. (Coordinator)
Dr. Jeeva L.S.
Dr. P. S. Kumar. B.T.
Dr. Dileep A.S.
Mr. Ekambharaji V.V.
Dr. Chitra V.S.
Dr. Adina M. Nagar
Dr. Balasubali A.S.
Dr. Kumar
Vijaya Prakash
Rev. Fr. J.R.

by
Dr. Rakesh Kumar V.K.
Dr. Jeeva L.S.
Dr. P. S. Kumar. B.T.
Dr. Dileep A.S.
Mr. Ekambharaji V.V.
Dr. Chitra V.S.
Dr. Adina M. Nagar
Dr. Balasubali A.S.
Dr. Kumar
Vijaya Prakash
Rev. Fr. J.R.

Minutes of the meeting

Meeting started with a silent prayer. The decisions taken during the previous meeting was reviewed. Coordinators of criteria 1 and 3 briefed the progress of

data consolidation under the respective criteria. Criteria 5 coordinator briefed the data collection under 5th criteria. The meeting observed that the process of data collection as well as its consolidation is taking place at a slower pace and it can affect the time schedule proposed for the submission of SSR.

Principal
Mahatma College
Thiruvananthapuram



Notice

An ZQAC meeting is scheduled on
20/12/2023 at college council room (10:00am)
All members are requested to attend the
meeting.

Agenda: VI ABMR 2022-23
(i) Finalization of SSR data consolidation
and scheduling of HRA submission
(ii) Any other matter.

20/12/2023

1. Principal by
2. Rakesh Kumar VK (ZQAC coordinator) R
3. YR SUBHA SACHINHANDAY Subha
4. Dr. Chitra V.S. Chitra
5. Dr. Sushil C.S. Sushil
6. Dr. Binu Kumar B.T. Binu
7. Dr. Ojha A.S. A.S.
8. Dr. Adhira H. Nayyar Adhira

ZQAC Meeting

Date: 20/12/2023
Venue: Council room

Time: 10:00 am

Agenda: VI ABMR 2022-23
(i) Finalization of SSR data consolidation and
scheduling of HRA submission
(ii) Any other matter.

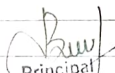
Members present:

1. Principal by
2. Dr. Rakesh Kumar VK (ZQAC coordinator) R
3. YR. SUBHA SACHINHANDAY Subha
4. Dr. Chitra V.S. Chitra
5. Dr. Sushil C.S. Sushil
6. Dr. Binu Kumar B.T. Binu
7. Dr. Ojha A.S. A.S.
8. Dr. Adhira H. Nayyar Adhira
9. Dr. Pradeep Kumar Pradeep
10. Anil Kumar Anil
11. V. Jyoti Prakash V. Jyoti
12. Gov. Dr. P.R. Gov. Dr. P.R.

Minutes of the meeting:

The meeting started with a silent prayer.
ZQAC coordinator briefed the activities undertaken
towards the preparation of ABMR 2022-23.
Since the submission date is extended, the submission
of ABMR 2022-23 may be completed by the

first week of January 2024. Criteria coordinators briefed the data consolidation work for SSR preparation. Data consolidation under Criteria 1 was almost complete with a few more additions and corrections under Add-on courses, project reports and internships. Criteria 2 coordinators informed the meeting that data collection is nearing completion and they will complete the task before 30 December. Criteria 3 coordinator informed that the data collection is remaining under mou/collaboration part. They are presently completing the data sorting part. Criteria 5 coordinator briefed the activities ~~under~~ of data collection and informed that the process will be complete by 30 December. Work under Criteria 3 was informed to complete by 28 December. Criteria 6 convenor informed the ongoing data collection process and informed that the activities will be completed by 31 December. Criteria 7 coordinator informed the meeting about the data consolidation and told that the process will be complete by 29 December. The meeting decided to constitute a 10 member committee for data consolidation finalization and uploading.


Principal
Mahatma Gandhi College
Thiruvananthapuram

An ZONE meeting is scheduled on 15/02/2024 at college council room (2:30 pm). All members are requested to attend the meeting.




Agenda: (1) Progress of SSR preparation
(2) Any other matter.

14/02/2024

Principal

Dr. Ratheesh Kumar VK

Dr. Chitra V.S.

IQAC Meeting

Date: 15/08/2024
 Venue: Council room

Time: 2:30 PM

Agenda: (A) Progress of SSA preparation
 (B) Any other matter

Members present:

Principal

Dr. Radheesh Kumar V.K.

Dr. Chitra V.S.

Dr. Pankaj Kumar B.T.

Dr. Dileep S.S.

Dr. Balaram Reddy

Amil Kumar S.

DR. SUBHA SACHITHANANDAN

KAVITHA J.R. (Librarian)

Dr. Sanyal


Vijaya Prakash

Minutes of the meeting:

Meeting started with a silent prayer. Principal addressed the meeting and asked criteria coordinators to bring about the progress of activities towards the preparation of SSR. The meeting observed that a major portion of the work towards the preparation of SSR is completed. The meeting also decided to concentrate on the pending matrices

so as to finish the draft SSA preparation at the earliest. IQAC coordinator informed the meeting about the status of AQR 2022-23 preparation.




 Principal
 Mahatma Gandhi College
 Tiruvananthapuram

Notice

An IQAC meeting is scheduled on 22/02/2024 at college council room (11:30 p.m.) All members are requested to attend the meeting.

Agenda: (1) Approval of AQAR 2022-23

21/02/2024

1. Principal *Aty*
2. Dr. Rakesh Kumar V.K. (IQAC coordinator) *PK*
3. Dr. Dileep A.S. *PK*
4. Dr. Ponu Kumar B.J. *PK*
5. Dr. Sushil C.S. *PK*
6. Dr. Balasubali R.S. *PK*
7. YR. SUBBA SACHITHANANDY *Subba*
8. KAVITHA J.R. *PK*

IQAC Meeting

Date: 22/02/2024

Time: 11:30 p.m.

Venue: Council room

Agenda: Approval of AQAR 2022-23

Members Present:

1. Principal *Aty*
2. Dr. Rakesh Kumar V.K. (IQAC coordinator) *PK*
3. Dr. Sushil C.S. *PK*
4. Dr. Balasubali R.S. *PK*
5. Dr. Ponu Kumar B.J. *PK*
6. Dr. Dileep A.S. *PK*
7. YR. SUBBA SACHITHANANDY *Subba*
8. KAVITHA J.R. *PK*
9. Dr. Chitra V.S. *Chitra*
10. Ar. Kumar *Ar*
11. Vijaya Prabha *Vijaya*

Minutes of the meeting

Meeting started with a silent prayer. IQAC coordinator briefed the status of AQAR 2022-23 and a discussion on various key indicators in AQAR. The committee decided to approve AQAR 2022-23 and forward it to college council.

Aty
Principal
Maharaja College
Thiruvananthapuram